PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/11/22	Prepared by	Deepa	Serial no.	10793
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPI	Project	MPI	HO received date	
PO/WO date	21/11/22	PO/WO No.	94162	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27141	23/11/22	5,88/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	588/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114171	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	588/-
Amount E – PO / WO value:	5,88/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	24/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt.Ltd.	Invoice No.	27141
Sy.82/1, Mallapur, nacharam	Invoice Date.	23-11-2022
	PO No.	94162
	PO Date.	21-11-2022
May flower platinum	Req ID	81701
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	19-11-2022
	Loc Req No	178839

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	2	44.00	88.00	18	15.84
2	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	5	20.00	100.00	12	12.00
3	874600 - STAT-Stationary - Calculator-- - - - Nos	84703000	2	158.00	316.00	18	56.88
4							
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IGST	CGST	SGST	Total Taxable Amount	504.00	84.72
	42.36	42.36	Total Invoice Amount	588.72	

Rupees : Five Hundred Eighty Eight and Paise Seventy Two Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10756
Date: 23/11/22
Sign:
R.R. DEPT.

for Summit Sales LLP

K.V.Dev.

Authorised signatory

Purchase Order

 21-11-2022 2:01:15 PM

94162
16.11.22 2:59:08

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	94162	178839
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-11-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	2.00	44.00	0.00	18.00	103.84
2	832300 - STAT-Stationary - Fevistick-- - - - Nos	5.00	20.00	0.00	12.00	112.00
3	874600 - STAT-Stationary - Calculator-- - - - Nos	2.00	158.00	0.00	18.00	372.88
					Total Order Value . . .	**588.72**

Rupees : Five Hundred Eighty Eight and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order site - office use work purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Venu 21/11/22

Name : ________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	19-11-2022				
Site & Phase :	May flower Platinum	Time:					
Unit No./Block No.							
Supplier:		Req. No.	178839				
Material required before date:	22-11-2022	ID No.	81701				
S No	Item 94162	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT1083-Stationary-Box File Big----Nos 7622	2	0	2			
2	STAT4855-Stationary-[redacted] File Small----Nos (File - Flats Files) ×	2	0	2			
3	STAT5693-Stationary-Fevistick----Nos 8323	5	0	2			
4	STAT2503-Stationary-Calculator----Nos 8746	2		2			
5							
6							
7							
8							
9							
10							
Remarks:	Towards site-office use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Divya						
Approved By:	K.Narender Reddy						
Sign & Date:		19/11					

APPROVED
19 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Properties Pvt.Ltd

Sy 82/1, Mallapur, nacharam

May flower platinum

GSTIN : 36AABCM4761E1ZM

DC No	23120
DC Date	23-11-2022
PO No	94162
PO Date	21-11-2022
Req ID	81701
Req Date	19-11-2022
Loc Req No	178839

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big- - - - - Nos	481960	2
2	832300 - STAT-Stationary - Fevistick- - - - - Nos	35069999	3
3	874600 - STAT-Stationary - Calculator- - - - - Nos	84703000	2
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 20393 Dt: 23/11/22
MRN No: 114121 Dt: 23/11/22
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 84499
Date: 24/11/22
Sign:
R.R. DEPT.