PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/11/22	Prepared by	Girinath	Serial no.	
Supplier name	SRi BHAVANi DIGiTALS			HO inward no.	
Firm/Company	SUMMIT SQLE UP	Project	SUMMIT SQLE UP	HO received date	
PO/WO date	17/11/22	PO/WO No.	94096	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	77	7/11/22	4234/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 114387		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4234/-
Amount E – PO / WO value:			4234/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	28/11/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Girinath				
Sign:	[signature]	[signature]			
Date	24/11/22	NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Cell :9391166777
Phone : 27116677

SRI BHAVANI DIGITALS

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2022-23/77 **Date:07.11.2022**

To,
M/s. **Summit Sales LLP**
5-4-187/3&4,IInd Floor,
MG Road,Secunderabad-05.

GSTIN:36ACQFS2044C1Z7 HSN CODE: 4911

S.No.	Size		Qty	Particulars	Rate	Date of	Amount	Type of
				Flex Printing Charges				
1	8	3	9	All Designs	10.5	20.10.22	2,268	B/F/L
2	8	6	3	MPL,BRGY,GHT	10.5	02.11.22	1,512	B/F/L
							3,780	
				Add:CGST @ 6%			227	
				Add:SGST @ 6%			227	
						Total	**4,234**	

Rupees in words: **Four Thousand Two Hundred Thirty Four Only**

Pan Card No: AEQPR6876M
GSTIN: 36AEQPR6876M1ZA

Bank Details: Union Bank Of India
A/c No: 541001010050245
IFSC No: UBIN0906409
Secunderabad Sainikpuri Branch

For **SRI BHAVANI DIGITALS**

Purchase Order

 17-11-2022 15:48:23 O

94096
15.11.22 1:41:02

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Bhavani Digitals	**Doc No**	94096	167343
32-70/1, Bank Colony, Beside flyover bridge, Ramakrishna puram, Secunderabad-56	**Doc Date**	17-11-2022	
	Quote No	Nil	
GSTIN -	**Quote Date**	17-11-2022	
040-27116677 040-27116677	**SupplyType**	Supply	

Kind Attn : R. Mallesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	605200 - PROM-Promotions - Flex Printing Charges-300GSM-Blackout- - - - Sft *8 x 3 flex printing charges*	1.00	2,268.00	0.00	12.00	2,540.16
2	605200 - PROM-Promotions - Flex Printing Charges-300GSM-Blackout- - - - Sft *8 x 6 flex printing charges*	1.00	1,512.00	0.00	12.00	1,693.44
	Total Order Value . . .					**4,233.60**

Rupees : Four Thousand Two Hundred Thirty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	8 x 3, 8 x 6 flex printing charges
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	07-11-2022
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	07-11-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Bhavani Digitals***