

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/11/22		Prepared by: C. MURALI		Serial no.	
Supplier name: SR AOS				HO inward no.	
Firm/Company: SUMMIT SELL		Project: UP		HO received date	
PO/WO date: 18/11/22		PO/WO No. 94107		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	60	8/11/22	2,124/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hassali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN no.: 114384	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value: 2,124/-

Amount F - Difference (A - E): 2,124/-

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date: 28/11/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	C. MURALI				
Sign:					
Date:	24/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Every bills, test reports, etc. 4. In Amount A, exclude transport, Hassali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**SR ADS**

Cell : 9666333644

Phone : 27116677

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2022-23/60

Date:08.11.2022

To,
M/s. **Summit Sales LLP**
5-4-187/3&4, IIInd Floor,
MG Road, Secunderabad-05.

GSTIN:36ACQFS2044C1Z7

SAC CODE : 998361

SAC CODE : 998361

S.No.	Size	Particulars	Rate	Date of Display	Amount	
		Mounting Charges				
1	8	3	9nos all desings	5	20.10.22	1,080
2	8	6	3nos mpl,brgy,ght	5	02.11.22	720
					1,800	
Add: CGST @ 9%					162	
Add: SGST @ 9%					162	
Total					2,124	

Rupees in words: **Two Thousand One Hundred Twenty Four Only**

Pan Card No: BNOPR5938Q

GSTIN:36BNOPR5938Q2ZQ

Bank Details : Union Bank Of India

A/c No: 541001010050606

IFSC No: UBIN0906409

Secunderabad Sainikpuri Branch



Purchase Order

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18-11-2022 10:18:34

Original



From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

SR ADS
#32-70/1, Bank Colony, R.K. Puram, Secunderabad-56

GSTIN 36ABIFM1836H1Z7

27116677

9666333644

Doc No	94107	167347
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Doc Date	18-11-2022
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Quote No	Nil
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Quote Date	18-11-2022
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SupplyType	Supply
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Kind Attn : sr ads

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 786200 - PROM-Promotions - Flex Mounting Charges--- Sft 8 x 3 flex mounting Charges	1.00	1,080.00	0.00	18.00	1,274.40
2 786200 - PROM-Promotions - Flex Mounting Charges--- Sft 8 x 6 flex mounting Charges	1.00	720.00	0.00	18.00	849.60
Total Order Value . . .					2,124.00

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification / Brand 8 x 3, 8 x 6 flex mounting Charges

Payment Terms Mounting Charges

Tax Inclusive of all taxes

Delivery Date 08-11-2022

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date 08-11-2022

Measurment Nil

Security Nil

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **SR ADS**