PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/22	Prepared by	Ashajyothi	Serial no.	10917
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	23/11/22	PO/WO No.	94283	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	560	23/11/22	3,151/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,151/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114294	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,151/-
Amount E – PO / WO value:	3,151/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
~~Close PO / WO~~	☑ ~~Yes □ No – wait for balance material □ Other~~
Payment – due date	5/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		28 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. Road (Sec'bad)
94283
GSTIN No : 36ACQFS2044C2Z7
State : T.S. State Code : 36

Invoice No. : 560
Invoice Date : 23/11/22
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1	Green Scrubbers		24 Nos	10/-		240.00	
2	Wheel.		30 pc	31/-		930.00	
3	Vimbar.		24	25/-		600.00	
4	Water bottles		36	36/-		900.00	

Amount in words :	Total Amount before Tax		2670.00
	Add SGST		240.30
	Add CGST		240.30
	Add IGST		
	Round Off		+.40
	Total Amount after Tax		3151.00
	Total Tax Amount	GRAND TOTAL	3151.00

INWARD
Inward No. 19035 Dt: 25/11/22
MRN No: 114294 Dt: 25/11/22
Received By: Sign:
SUMMIT SALES LLP

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 101947
Date 28/11/22
Sign:

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

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94283
16.11.22 3:08:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	94283	170458
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	23-11-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	18-11-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	736100 - CONS-Consumables - Scrubber-- - - - Nos	24.00	10.00	0.00	18.00	283.20
2	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	30.00	31.00	0.00	18.00	1,097.40
3	767300 - CONS-Consumables - Detergent --Vim - - - Nos	24.00	25.00	0.00	18.00	708.00
4	371300 - CONS-Consumables - Water Bottles-- - 1 Ltr - Nos	36.00	25.00	0.00	18.00	1,062.00
					Total Order Value . . .	**3,150.60**

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

Terms and Conditions :-

Specification /	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

24/11/22

Name : ____________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SSLLP-SOV						
Unit No./Block No.		Date:	18.11.2022				
Supplier:		Time:					
Material required before date:							
		Req. No.	170458				
S No	Item	ID No.	81795				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS7361-Consumables-Scrubber----Nos 10+18%	24	14	24			
2	CONS9748-Consumables-Detergent powder---500gms-Pkts PO 94283.	30	2	30			
3	CONS7673-Consumables-Detergent --Vim --Nos 31+18%	24	2	24			
4	CONS3713-Consumables-Water Bottles---1 Ltr-Nos doubt 25+18%	36	36	36			
5	GENE1149-General Items-Recron----Nos	400	160	400			
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer						
Prepared By:	Vanajakshi						
Approved By:	Minish	Project Manager		Purchase		MD	
Sign & Date:							

APPROVED BY
21 NOV 20[illegible]
SOHAM MODI
MANAGING DIRECTOR