PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/22	Prepared by	Minish	Serial no.	10921
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SSLLp	Project	SHLLp	HO received date	
PO/WO date	23/11/22	PO/WO No.	94281	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	559	23/11/22	23,751/-	☑ Yes ~~□ No~~
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	23,751/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	114293	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,751
Amount E – PO / WO value:	23,751
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	05/12/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
28 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. road Secbad.
94281
GSTIN No: 36ACQFS2044C1Z7.
State : TS State Code : 36.

Invoice No. : 559
Invoice Date : 23/11/22
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	~~12%~~ - 0%
1	Handwash liquid		48	81/-		3888-00	
2	Air freshner		24	70/-		1680.00	
3	B-Brooms.		50	80/-			4000.00
4	CoCo Jadu.		100	15/-			1500.00
5	Dust-Pan		12	18/-		216.00	
6	PVC Bucket wringer		24	200/-		4800-00	
7	Y-Cloth.		120	13/-	1560-00		
8	Mop Cloth.		120	14/-	1680-00		
9	Moping Stick		20	100/-		2000-00	

		5%	18%	0%
Amount in words	Total Amount before Tax	3240.00	12584.00	5500.00
	Add SGST	81-00	1132.56	
	Add CGST	81.00	1132-56	
	Add IGST			
	Round Off		-12	
	Total Amount after Tax	3402.00	14849-00	5500.00
	Total Tax Amount		GRAND TOTAL	23751-00

INWARD
Inward No. 9034 Dt: 25/11/22
MRN No: 114293 Dt: 25/11/22
Received By: Sign:
SUMMIT SALES LLP

Bank Details :
A/c No. 303011023425
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 101948 Date: 28/11/22 Sign:

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 23-11-2022 17:13:31

94281
16.11.22 3:08:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	94281	170457
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	23-11-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	18-11-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	48.00	81.00	0.00	18.00	4,587.84
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos *room freshner*	24.00	70.00	0.00	18.00	1,982.40
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	50.00	80.00	0.00	0.00	4,000.00
4	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	100.00	15.00	0.00	0.00	1,500.00
5	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	12.00	18.00	0.00	18.00	254.88
6	975200 - CONS-Consumables - PVC Bucket-- - - - Nos *with mug*	24.00	200.00	0.00	18.00	5,664.00
7	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos *yellow*	120.00	13.00	0.00	5.00	1,638.00
8	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	120.00	14.00	0.00	5.00	1,764.00
9	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos	20.00	100.00	0.00	18.00	2,360.00
				Total Order Value . . .		**23,751.12**

Rupees : Twenty Three Thousand Seven Hundred Fifty One and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Summit Sales LLP***
Authorised Signatory

24/11/22

Name :

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name :

Date : __/__/____

Purchase Order

23-11-2022 17:13:31

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Repleneshing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

24/11/22

Name :

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	18.11.2022			
Site & Phase :	~~SSLLP-SOV~~ SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170457			
Material required before date:		ID No.	81794			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Air Freshner----Nos	24	15	24		
2	CONS6596-Consumables-Bombay Brooms Big ----Nos	50	45	50		
3	CONS9057-Consumables-Coconut Brooms----Nos	100	181	100		
4	CONS6639-Consumables-Handwash ~~liquid~~----Nos	48	22	48		
5	CONS9319-Consumables-Dust Pan-PVC---Nos	12	28	12		
6	GENE3689-General Items-Sponges---12pack-Nos	500	12	500		
7	CONS9752-Consumables-PVC Bucket----Nos	24	0	24		
8	CONS6615-Consumables-Cleaning Cloth----Nos yellow	120	72	120		
9	CONS6493-Consumables-Mopping cloth----Nos	120	79	120		
10	CONS1056-Consumables-Mopping stick holder----Nos	20	8	20		
Remarks:	For Stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:	Minish					
Sign & Date:						

APPROVED BY
21 NOV
SOHAM MODI
MANAGING DIRECTOR