

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 28/11/22		Prepared by: Minish		Serial no. 10923	
Supplier name: Shubham enterprises				HO inward no.	
Firm/Company: SSLP		Project: SHLP		HO received date	
PO/WO date: 21/11/22		PO/WO No. 94206		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/8192	28/11/22	3,540/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 3,540/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 114210	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,540

Amount E – PO / WO value: 3,540

Amount F – Difference (A – E): -

Quantity received as per PO /WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 05/12/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 28 NOV 2022 MINISH PARIKH MANAGER PROCUREMENT				
Sign:					
Date					
Approval limit			Upto 20k	Above 20k	Above 100k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150

: 66568151

: 66568150



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.

E-mail : shubhamntp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/3192 **Date :** 23-Nov-22 **P.O. No. :** PO NO : 94206 // 170454 **Date :** 23-Nov-22

Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 23-Nov-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs.	Ps.	AMOUNT Rs.	Ps.
1 MCB DUMMY ✓	853810	10 200.00 NOS.	✓	15.00		3,000.00
						3,000.00
						270.00
						270.00

SUDHAKAR
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Bharat M.S. Pipes

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TRUNKINGS | TAPES | FLEX FIT**

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.

4. Cheque return Charges Rs. 500/-

5. Bank Details : **PUNJAB NATIONAL BANK**, Account No. : **3631001600000013**
IFS Code : **PUNB0363100**

E.&O.E.

For **SHUBHAM ENTERPRISES**



Purchase Order

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21-11-2022 16:36:04

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7



94206

16.11.22 3:05:32

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 GSTIN 36AELFS6374J1ZC 040-66318150/23468151	6656-8151.. 9849153774	Doc No	94206 170454
		Doc Date	21-11-2022
		Quote No	Nil
		Quote Date	17-11-2022
		SupplyType	Supply

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 519500 - ELSW-Electrical - MCB Dummies-PVC-Wipro NW - - - Nos	200.00	15.00	0.00	18.00	3,540.00
Total Order Value . . .					3,540.00

Rupees : Three Thousand Five Hundred Fourty Only.

Terms and Conditions :-**Specification / Brand** As per given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** GST included in the above prices**Delivery Date** With in 4 days**Delivery Location** Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** NIL**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Name : _____

Date : __/__/__

Company Name: SLLP		Date: 17.11.2022			
Site & Phase : SHLLP		Time:			
Unit No./Block No.					
Supplier:					
Material required before date:		Req. No. 170454			
		ID No. 81723			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No Inward Date
1	ELEC2741-Electrical-Fan Dimmer--Wipro NW--Nos	90	209	90	
2	ELEC9835-Electrical-TV Socket --Wipro NW--Nos	80	111	80	
3	ELEC6856-Electrical-Bell Push--Wipro NW--Nos	20	43	20	
4	ELEC5426-Electrical-Switch Blank Plate--Wipro NW--Nos	900	2838	900	
5	ELEC9083-Electrical-DB-TPN-3-Phase--4Way-Nos	15	15	15	
6	ELEC9595-Electrical-DB-TPN-3-Phase--6Way-Nos	15	11	15	
7	ELEC5195-Electrical-MCB Dummies-PVC-Wipro NW--Nos	200	55	200	
8					
9					
10					
Remarks: For stock Replenishing purpose					
Engineer		Project Manager	Purchase	MD	
Prepared By: Vanajakshi					
Approved By: Minish					
Sign & Date:					

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR