PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/11/22	Prepared by	Ashajyothi	Serial no.	10914
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SCLLP	Project	SHLCP	HO received date	
PO/WO date	21/11/22	PO/WO No.	94194	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/3190	23/11/22	18,423/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			18,423/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	114211	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18,423/-
Amount E – PO / WO value:			38,389/-
Amount F – Difference (A – E):			19,966/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received		
~~Close PO / WO~~	~~□ Yes ☑ No – wait for balance material □ Other~~		
Payment – due date	5/12/22		
Remarks:	Part bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		28 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/3190 **Date :** 23-Nov-22 P.O. No. :PO NO : 94194 // 170452 **Date :** 23-Nov-22

Reverse Charge (Y/N) : No D.C. No. : COLLECETD BY OWN PERSON **Date :** 23-Nov-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	INSULATION TAPES	85469090	540.00 NOS.	9.00	4,860.00
2	8M METAL BOX	85381010	80.00 NOS.	62.10	4,968.00
3	2M METAL BOX	85381010	60.00 NOS.	24.75	1,485.00
4	PVC ROUND SHEET BIG	39174000	100.00 NOS.	13.00	1,300.00
5	PVC ROUND SHEET SMALL	39174000	500.00 NOS.	6.00	3,000.00
					15,613.00
	CGST TAX 9 %				1,405.17
	SGST TAX 9%				1,405.17
	ROUNDED				(-)0.34
					18,423.00

SUMMIT SALES LLP
IN WARD
No: 101944
Date: 28/11/22
Sign:
R.R. DIST.

INWARD
Inward No. 19023 Dt. 23/11/22
MRN No: 114211 Dt: 24/11/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Eighteen Thousand Four Hundred Twenty Three Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SECUNDERABAD SE

Purchase Order

 21-11-2022 16:29:31

94194
16.11.22 3:05:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	94194	170452
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	21-11-2022	
	Quote No	Nill	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	17-11-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	540.00	9.00	0.00	18.00	5,734.80
2	898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos	80.00	138.00	55.00	18.00	5,862.24
3	564400 - ELCD-Electrical - Metal Box-- - 6Way - Nos	400.00	94.00	55.00	18.00	19,965.60
4	119700 - ELCD-Electrical - Metal Box-- - 2Way - Nos	60.00	55.00	55.00	18.00	1,752.30
5	750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	100.00	13.00	0.00	18.00	1,534.00
6	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	500.00	6.00	0.00	18.00	3,540.00
					Total Order Value . . .	**38,388.94**

Rupees : Thirty Eight Thousand Three Hundred Eighty Eight and Paise Ninty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	3190	23/11/22	18,423/-
2.			
3.			
4.			

For *Summit Sales LLP*
Authorised Signatory

Name : 22/11/22

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	17.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170452			
Material required before date:		ID No.	81721			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC4680-Electrical-Insulation tapes---20nos-Boxes	540	441	540		
2	ELEC8980-Electrical-Metal Box---8Way-Nos	80	105	80		
3	ELEC5644-Electrical-Metal Box---6Way-Nos	400	192	400		
4	ELEC1197-Electrical-Metal Box---2Way-Nos	60	150	60		
5	ELEC7507-Electrical-Round covers -PVC--150MM-Nos	100	230	100		
6	ELEC5567-Electrical-Round covers -PVC--75MM-Nos	500	0	500		
7						
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:	Minish					
Sign & Date:						

PO 894194

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR