PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	26/11/22	Prepared by	Deepa	Serial no.	10954
Supplier name	SS LLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	22/11/22	PO/WO No.	94212	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27195	25/11/22	12,489/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,489/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114313	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,489/-
Amount E – PO / WO value:	12,489/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	26/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Mehta & Modi Realty Kowkur LLP		Invoice No.	27195
Sy No. 196, Kowkur, Hyderabad, 500010		Invoice Date.	25-11-2022
		PO No.	94212
		PO Date.	22-11-2022
		Req ID	81728
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	21-11-2022
		Loc Req No	142384

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	673500 - DOOR-Doors - Internal beading-Salwood- -	84778090	90	117.60	10,584.00	18	1,905.12
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	10,584.00		1,905.12
	952.56	952.56	Total Invoice Amount	12,489.12		

Rupees : Twelve Thousand Four Hundred Eighty Nine and Paise Twelve Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 101880 Date: 25/11/22 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 22-11-2022 10:48:44 AM Origi

94212

16.11.22 3:05:32

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000.
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94212	142384
	Doc Date	22-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos	90.00	117.60	0.00	18.00	12,489.12
					Total Order Value . . .	**12,489.12**

Rupees : Twelve Thousand Four Hundred Eighty Nine and Paise Twelve Only.

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Flat no 606,612,613,108,111,510,inside door side fixing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Venu 21/11/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	2022-11-21			
Site & Phase :	GHT	Time:	13-44pm			
Unit No./Block No.	B					
Supplier:		Req. No.	142384			
Material required before date:	2022-11-22	ID No.	81728			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75HMM-Nos	90		90		
2						
3	94212					
4						
5						
6						
7						
8						
9						
10						
Remarks:	Flat no 606 & 612 & 613 & 108 & 111 & 510 inside door bside fixing work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	2022-11-21					

APPROVED
21 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	23171
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	25-11-2022
	PO No.	94212
	PO Date.	22-11-2022
	Req ID	81728
GSTIN : 36ABLFM7631F1Z3	Req Date	21-11-2022
	Loc Req No	142384

	Description of Goods	HSN/SAC	Qty
1	673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos	84778090	90
2			
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INWARD
Inward No: 13407 Dt: 25/11/22
MRN No: 114313 Dt: 26/11/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

17:53

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 84541
Date: 26/11/22
Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory