PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	30-11-22	Prepared by	Minish	Serial no.	10993
Supplier name	Paridhi ispat			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	8-12-21	PO/WO No.	83405	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	843	16-12-21	16,048/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,048/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	100766	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,048/-
Amount E – PO / WO value:	1,600,287/-
Amount F – Difference (A – E):	1,58,4,239/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
~~Close PO / WO~~	☑ Yes □ No – ~~wait for balance material □ Other~~
Payment – due date	5-12-22
Remarks:	Final bill (po. closed)

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
30 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Steel received report required 26/10

Data required from site/engineers:							
PO no.:	83405	PO date:	08/12/2021	Req. no.:	187988	Advice Scan ID	
MRN nos. related to PO							

☐	Part material received.
☑	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: Total material delivered. close the PO.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
A. Tarake	AS	15/10/22	M.Ramprasad	for	15/10/22

Data required from accounts:			
☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	Nil.

Remarks by Accountants:

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	Rajyalakshmi	20/10			

Advice by MD - action to be taken by purchase:			
☑	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☐	Barcoded PO missing – get certified copy from Accounts.		
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☑	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		

Remarks: .

Prepared by	Sign	Date

Bill Nos. 837 & ~~8~~830 of Rs. 16,01,240/- cleared for credit to supplier

APPROVED BY
22 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

Tax Invoice (TRIPLICATE FOR SUPPLIER)

PARIDHI ISPAT
11-6-27/20, Sunship Compound,
Opp IDPL Factory, Balanagar
Hyderabad - 500037
GSTIN/UIN: 36CUVPS1381P1ZH
State Name : Telangana, Code : 36
E-Mail : ispat@paridhigroup.in

Invoice No **843**	Dated **16-Dec-21**
Delivery Note **843**	Mode/Terms of Payment **IMM**
Buyer's Order No **83405/187988**	Dated **8-Dec-21**
Dispatch Doc No **843**	Delivery Note Date **16-Dec-21**
Dispatched through **By Road**	Destination **Mallapur**
Bill of Lading/LR-RR No	Motor Vehicle No **AP 28 TB 5514**
Terms of Delivery	

Consignee (Ship to)
Gulmohar Residency
Survey No 19, Mallapur Hyderabad
Next to NFC Railway Over Bridge
500076
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
Modi Reality Mallpur LLP
5-4-187/3& 3, 2nd Floor Soham Mansion
M.G Road Secunderabad
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**MS BINDING WIRE (721710)**	721710	**200 KGS**	68.00	KGS	**13,600.00**
	Output CGST 9%					**1,224.00**
	Output SGST 9%					**1,224.00**
	Total		**200 KGS**			**₹ 16,048.00**

E. & O.E

Amount Chargeable (in words)
INR Sixteen Thousand Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
721710	13,600.00	9%	1,224.00	9%	1,224.00	2,448.00
Total	**13,600.00**		**1,224.00**		**1,224.00**	**2,448.00**

Tax Amount (in words) : **INR Two Thousand Four Hundred Forty Eight Only**

TRUE COPY

Company's Bank Details
Bank Name : **Punjab National Bank**
A/c No. : **07064011000506**
Branch & IFS Code : **Ameerpet-Hyderabad & PUNB0070610**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

for PARIDHI ISPAT
PARIDHI ISPAT HYDERABAD
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 22-11-2022 12:43:09 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Paridhi Ispat
#4001, 4th floor, Emarald House, S.D. Road, Secunderabad - 500003.

9949935500

Doc No	83405	187988
Doc Date	08-12-2021	
Quote No	NIL	
Quote Date	08-12-2021	
SupplyType	Supply	

Kind Attn : Ashish

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	8120 - Steel - rebar - TMT - 8mm - kgs	9,032.00	48.20	0.00	18.00	513,704.03
2	8114 - Steel - rebar - TMT - 10mm - kgs	3,108.00	47.20	0.00	18.00	173,103.17
3	8115 - Steel - rebar - TMT - 12mm - kgs	3,000.00	47.20	0.00	18.00	167,088.00
4	8116 - Steel - rebar - TMT - 16mm - kgs	6,067.00	47.20	0.00	18.00	337,907.63
5	8117 - Steel - rebar - TMT - 20mm - kgs	5,006.00	47.20	0.00	18.00	278,814.18
6	8118 - Steel - rebar - TMT - 25mm - kgs	2,084.00	47.20	0.00	18.00	116,070.46
7	2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	200.00	68.00	0.00	0.00	13,600.00
					Total Order Value . . .	**1,600,287.47**

Rupees : Sixteen Lakh(s) Two Hundred Eighty Seven and Paise Fourty Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, 8309938133
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs.16,00,287/- Dt---13/12/2021.
Other Terms	Payment as per actual weightment. Hammali charges Included. Unloading Charges Included.Above material for C-Block coloums and slab-6 work

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalakshmi
Sign:
Date: 29/11/22

For *Modi Reality Mallapur LLP*

Authorised Signatory

22/11/22

Name : ________

Contact . . .

Accepted the above Terms And Conditions

For *Paridhi Ispat*

Name : ________

Date : __/__/____

Purchase Order

 22-11-2022 12:43:09 PM Original / Office Copy / Purchase Div.Copy

	purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Delivery at Mallapur GMR Contact Person Mr Ramprasad-8309938133.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 22/11/22

Contact ..

Name : ____________________

Accepted the above Terms And Conditions

For ***Paridhi Ispat***

Date : __/__/____

TRIPLICATE FOR SUPPLIER

Tax invoice

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1-8-27/20, Sunship Compound
Opp IDPL Factory, Balanagar
Hyderabad - 500037
GSTIN/UIN: 36CUVPS1381R1ZH
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E-Mail: ispat@paridhigroup.in

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Terms of Delivery		

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	Output SGST 9%					1,224.00
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Received By ... ALT ... MODI REALTY MALLAPUR LLP

Amount Chargeable (in words) E. & O.E
INR Sixteen Thousand Forty Eight Only

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Tax Amount (in words): **INR Two Thousand Four Hundred Forty Eight Only**

INWARD
MODI REALTY MALLAPUR LLP
Ward No: 6875 Dt: 6/12/21
MRN No: 10076 Dt: 17/12/21
Received By: roman Sign:

Company's Bank Details
Bank Name: Punjab National Bank
A/c No.: 0706XXX1000506
Branch & IFS Code: Ameerpet-Hyderabad & PUNB0070610

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PARIDHI ISPAT
Authorised Signatory

This is a Computer Generated Invoice