PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	30-11-22	Prepared by	Minish	Serial no.	
Supplier name	paridhi ispat			HO inward no.	
Firm/Company	MRM.LLP	Project	GMR	HO received date	
PO/WO date	3-3-22	PO/WO No.	86063	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/014	8-4-22	61,124/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				61,124/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105946	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	61,124/-
Amount E – PO / WO value:	1,447,122/-
Amount F – Difference (A – E):	1,38,5998/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
~~Close PO / WO~~	~~☑ Yes □ No – wait for balance material □ Other~~
Payment – due date	5-12-22
Remarks:	Final bill (po closed)

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
30 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:

PO no.	86063	PO date:	03/03/22	Req no.:	192875	Advice Scan ID	

MRN nos. related to PO

☐	Part material received.
☑	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: Total material delivered. close the po.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
A. Janaki	AJ	20/10/22	M.Ramprasad		20/10/22

Data required from accounts:

☐	Checked with E&D for receipt of bills.		
☐	Bills not received against this PO.		
☑	Part bill received against this PO.	Bill nos.	002/22-23 dt: 03.04.22 Amount. ₹ 11,313
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	

Remarks by Accountants: Part Bill Received

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
V. Krishnaveni	Kl	27/10/22			27/10/22

Advice by MD - action to be taken by purchase:

☐	~~Get~~ certified bill from supplier (not original).
☐	~~Prepare~~ bill in SSLLP for material supplied.
☐	~~Get~~ proof of delivery from site.
☐	~~Barcoded~~ PO missing – get certified copy from Accounts.
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.
☑	Close PO ☐ Keep PO open. Material awaited
☐	~~Send~~ barcoded PO to MDs desk. PO to be closed thereafter.
☐	~~Accounts~~ to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
☐	~~Accounts~~ to be reconciled with supplier. Suppliers ledger required from 1.4.2020.
☐	~~RMC supplier~~ – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.
☐	~~E&D to~~ check receipt of bill and enter comments below.
☐	~~Details~~ of material supplied and balance material to be supplied is required.

Remarks:

Prepared by	Sign	Date

Bill No. ~~[illegible]~~ 1312 of Rs. 6,54,035 cleared for credit to supplier

APPROVED BY
28 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 21-3-22 ver4

Tax Invoice (TRIPLICATE FOR SUPPLIER) **e-Invoice**

IRN : cf0cab22e6568a27903c94ac53f22b87a739129-365c22546474efe0f505eaddd
Ack No. : 112212860644296
Ack Date : 8-Apr-22

PARIDHI ISPAT
11-6-27/20, Sunship Compound,
Opp IDPL Factory, Balanagar
Hyderabad - 500037
GSTIN/UIN: 36CUVPS1381P1ZH
State Name : Telangana, Code : 36
E-Mail : ispat@paridhigroup.in

Consignee (Ship to)
Mallapur GMR
Hyderabad
500076
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
Modi Reality Mallpur LLP
5-4-187/3& 3, 2nd Floor Soham Mansion
M.G Road Secunderabad
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Invoice No. / e-Way Bill No.	Dated
PI/22-23/014 / 1214 5908 5937	8-Apr-22
Delivery Note: PI/22-23/014	Mode/Terms of Payment: IMM
Buyer's Order No.: 86063/192866	Dated: 3-Mar-22
Dispatch Doc No.: PI/22-23/014	Delivery Note Date: 8-Apr-22
Dispatched through: By Road	Destination: Mallapur
Bill of Lading/LR-RR No.:	Motor Vehicle No.: TS 08 UH 4336
Terms of Delivery	

Sl	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**MS BINDING WIRE (721710)**	721710	**740 KGS**	70.00	KGS	**51,800.00**
	CGST					**4,662.00**
	SGST					**4,662.00**
	Total		**740 KGS**			**₹ 61,124.00**

Amount Chargeable (in words) E. & O.E
INR Sixty One Thousand One Hundred Twenty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
721710	51,800.00	9%	4,662.00	9%	4,662.00	9,324.00
Total	**51,800.00**		**4,662.00**		**4,662.00**	**9,324.00**

Tax Amount (in words) : **INR Nine Thousand Three Hundred Twenty Four Only**

Company's Bank Details
Bank Name : **Punjab National Bank**
A/c No. : **07064011000506**
Branch & IFS Code : **Ameerpet-Hyderabad & PUNB0070610**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

TRUE COPY

for PARIDHI ISPAT
PARIDHI ISPAT HYDERABAD
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 22-11-2022 12:43:09 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Paridhi Ispat
#4001, 4th floor, Emarald House, S.D. Road, Secunderabad - 500003.

9949935500

Doc No	86063	192875
Doc Date	03-03-2022	
Quote No	NIL	
Quote Date	03-03-2022	
SupplyType	Supply	

Kind Attn : Ashish

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	8120 - Steel - rebar - TMT - 8mm - kgs	4,000.00	67.30	0.00	18.00	317,656.00
2	8114 - Steel - rebar - TMT - 10mm - kgs	1,843.00	67.30	0.00	18.00	146,360.00
3	8115 - Steel - rebar - TMT - 12mm - kgs	3,465.00	66.30	0.00	18.00	271,080.81
4	8116 - Steel - rebar - TMT - 16mm - kgs	2,787.00	66.30	0.00	18.00	218,038.16
5	8117 - Steel - rebar - TMT - 20mm - kgs	1,688.00	66.30	0.00	18.00	132,058.99
6	8118 - Steel - rebar - TMT - 25mm - kgs	3,982.00	66.30	0.00	18.00	311,527.79
7	2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	720.00	70.00	0.00	0.00	50,400.00
					Total Order Value . . .	**1,447,121.75**

Rupees : Fourteen Lakh(s) Fourty Seven Thousand One Hundred Twenty One and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 60 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weightment. Hammali charges Included. Unloading Charges Included.Above material for C-Block east side driveway slab

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalakshmi
Sign:
Date: 29/11/22

For ***Modi Reality Mallapur LLP***

Authorised Signatory

22/11/22

Name : ____________

Contact : -

Accepted the above Terms And Conditions

For ***Paridhi Ispat***

Name : ____________

Date : __/__/____

Purchase Order

 22-11-2022 12:43:09 PM

Original / Office Copy / Purchase Div.Copy

	purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Delivery at Mallapur GMR Contact Person Mr Ramprasad-8309938133.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

22/11/22

Name : ______________

Contact : -

Accepted the above Terms And Conditions

For ***Paridhi Ispat***

Name : ______________

Date : __/__/____

Tax Invoice (TRIPLICATE FOR SUPPLIER) e-Invoice

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Ack No. : 112212860644296
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5-4-187/3& 3, 2nd Floor Soham Mansion
M.G Road Secunderabad
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Invoice No. **PI/22-23/014**	e-Way Bill No. 1214 5908 6937	Dated **8-Apr-22**
Delivery Note **PI/22-23/014**		Mode/Terms of Payment **IMM**
Buyer's Order No. **86063/192866**		Dated **3-Mar-22**
Dispatch Doc No. **PI/22-23/014**		Delivery Note Date **8-Apr-22**
Dispatched through **By Road**		Destination **Mallapur**
Bill of Lading/LR-RR No.		Motor Vehicle No. **TS 08 UH 4336**
Terms of Delivery		

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8093 8/04/22
105946 08/04/22
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A/c No. : **07064011000506**
Branch & IFS Code : **Ameerpet-Hyderabad & PUNB0070610**

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for PARIDHI ISPAT

Authorised Signatory

This is a Computer Generated Invoice