

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	29/11/22	Prepared by	Ashagathi	Serial no.	10941
Supplier name	Vyshnavi Enterprises	HO inward no.			
Firm/Company	SSLLP	Project	HO	HO received date	
PO/WO date	29/10/22	PO/WO No.	93391	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0250	19/11/22	4,500/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 4,500/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	114343	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 4,500/-

Amount E – PO / WO value: 4,500/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 5/12/22

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

VYSHNAVI ENTERPRISES

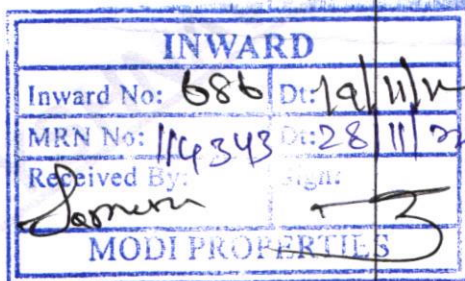
24-202,PLOT NO 3, MARUTHI NAGAR,
LOTHKUNTA, 36-TELANGANA
GSTIN : 36BRWPG4506K2ZB

Phone : 9948888493, 9652997755
E-Mail : infovyshnavienterprises@gmail.com

GST INVOICE

Details of Receiver(Billed to)	Details of Consignee (Shipped to)	
Name: M/S SUMMIT SALES LLP COMMON EXPENCIES Address: 5-4-187/3&4, 2ND FLOOR SOHAM MANSION, M.G.ROAD, SEC-BAD MOBILE NO: 9502166557 MAIL ID: GSTIN Number: 36ACQFS2044C1Z7	Name: Address: MOBILE NO: MAIL ID: GSTIN Number:	Invoice No. :0250 Date : 19/11/2022 PO.No.:93391/204538 L.R.No.: Cases : 0 Transport :

S.	Product	HSN	Qty	Unit	Rate	SGST	CGST	Amount
1.	GEORGIA MILD COFFEE	21011200	10	KG	381.35	9.00	9.00	3813.50



GST 3813.5*9+9%=343.22SGST+343.22CGST, THANKS CUSTOMER

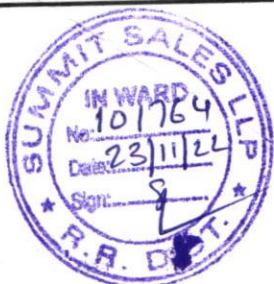
SUB TOTAL 3813.50
SGST 9 % 343.22
CGST 9 % 343.22
Roundoff 0.06
CR/DR NOTE 0.00

Rs. Four Thousand Five Hundred Only

GRAND TOTAL 4500.00

Terms & Conditions

PAYMENT MODE :
FRIGHT CHARGES :
MODE OF DISPATCH :



For VYSHNAVI ENTERPRISES

Authorised signatory



Purchase Order

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31-10-2022 10:33:05



18.10.22 2:23:38

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vyshnavi Enterprises
24-202, Plot no 303, Maruthi Nagar, Lothkunta, Telangana-36

GSTIN 36BRWPG4506K2ZB

9948888493

9652997755

Doc No	93391	204538
Doc Date	29-10-2022	
Quote No	Nil	
Quote Date	28-10-2022	
SupplyType	Supply	

Kind Attn : V. Srinivas

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 712600 - CONS-Consumables - Coffee Powder--Nescafe - 1kg - Packets	10.00	381.35	0.00	18.00	4,499.93
Total Order Value . . .					4,499.93
Rupees : Four Thousand Four Hundred Ninty Nine and Paise Ninty Three Only.					

Terms and Conditions :-

Specification / All items shall be of 'Georgia' brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Head office purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**
Authorised Signatory

Name : 31/10/22

Accepted the above Terms And Conditions

For **Vyshnavi Enterprises**

Name : _____

Date : __/__/__

Copy 92727

92687
Vyskumar

Requisition Form							
Company Name:		Summit Sales LLP Common Expenses		Date:	28.10.22		
Site & Phase :		Head Office		Time:	6:43		
Supplier:				Req. No.	204538		
Material required before date:				ID No.	80964		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS7126-Consumables-Coffee Powder--Nescafe-1kg-Packets	10	0	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Engineer		Project Manager		Purchase		MD	
Prepared By:		Jai Kumar. G	Jai Kumar				
Approved By:		Jai Kumar. G					
Sign & Date:		28.10.22					

P.O. No. 9339

Supplied

31 OCT 2022

Return to