PURCHASE DIVISION
Advice for approval for credit to supplier

(t)

Date:	28/11/22	Prepared by	Venkatesh	Serial no.	10926
Supplier name	Vidya Shankar.V			HO inward no.	
Firm/Company	MRMLLp	Project	GMR	HO received date	
PO/WO date	7/10/22	PO/WO No.	92601	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	108	24/11/22	42,639/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	42,639/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.:	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	42,639
Amount E – PO / WO value:	42,639
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
~~Close PO / WO~~	☑ Yes □ ~~No – wait for balance material~~ □ ~~Other~~
Payment – due date	05/12/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		W			
Sign:		APPROVED			
Date		28 NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36AEKPV0495G1~~9D~~ 22 **TAX INVOICE** Cell : 9246889529

VIDYA SHANKAR V.

INTERIORS

Plot No. 171, Shree Krishna Nagar Colony, Beside Venkata Sai Nagar,
Chengicherla, Boduppal, Hyderabad - 500 039, Telangana.
E-mail : vidyashankar3256@gmail.com

M/s. : Modi Reality Mallapur LLP

Party GSTIN: 36AEKPV0495G1Z2

Invoice No.: 108 Date 24/11/22
D.C. No.________ Date________
P.O. No. 92601 Date 7/10/22
Despatch Through________

S. No.	DESCRIPTION	HSN Code	Qty	Rate	Amount Rs.	Ps.
1	Design ~~false~~ ceiling Gypsum - Sq.m. G-407	153500	73	495	36135	

SUMMIT SALES LLP IN WARD No. 101831 Date 24/11/22 Sign: R.R. DIST.

INWARD MODI REALTY MALLAPUR LLP Ward No ---- DL MRN No ---- DL Received By ---- Sign ---- 24/11

TOTAL	36135	
SGST @ 9 %	3252	15
CGST @ 9 %	3252	15
IGST @ %		
GRAND TOTAL	42,639	30

Rupees In Words : Fourty Two thousand Six hundred thirty nine & paise thirty only.

For VIDYA SHANKAR V.

Declaration :

1. Goods once sold will not be taken back.
2. Any Dispute is Subject to Hyderabad Jurisdiction only

Receiver's Signature

Authorised Signature

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register		Date - site bills Register	24/11/22
Company Name:	MRMLLP	Site:	GMR
Name of Contractor	Vidya Shankar		
Nature of work	Design false ceiling - G-407		
Work done	From Date 10/10/22	To Date	25/10/22

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Design					
2.	false ceiling	73	495	sqm	36135	
3.						
4.	GST -18%				6504.30	
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				42639.30	

Bill required	☐ YES ☒ NO.	GST bill required	☐ YES ☒ NO.
Measurement & estimate sheet:	☒ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed
PO/WO no.	92601	PO/WO date:	7/10/22

Remarks: All work done

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date:	Date:	Date:
Sign:	Sign:	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

SUMMIT SALES LLP
IN WARD
No. 84557
Date: 28/11/22
Sign:
R.R. DIST.

Purchase Order

 07-10-2022 1:27:54 PM

92601
03.10.22 5:34:56

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Mr. V. Vidya Shankar	**Doc No**	92601	193949
Plot no. 171, Krishna Nagar Colony, Chengi Cherla, Ghatkesar Mandal,	**Doc Date**	07-10-2022	
	Quote No	NIL	
GSTIN 36AEKPV0495G1Z2	**Quote Date**	14-09-2022	
9246889529	**SupplyType**	Supply	

Kind Attn : Mr. V. Vidya Shankar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	153500 - BUIL-Building Material - Design False Ceiling-Gypsum- - - - sqm	73.00	495.00	0.00	18.00	42,639.30
					Total Order Value . . .	**42,639.30**

Rupees : Fourty Two Thousand Six Hundred Thirty Nine and Paise Thirty Only.

Terms and Conditions :-

Specification /	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	50% asadvance
Tax	All taxes included in above price.
Delivery Date	Within 7days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	One year on workmanship
Advance Paid	21319/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forG Block flat no-407 hall and dining design false ceiling work purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

M. V. Prasad received
26/10

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Mr. V. Vidya Shankar*

Name : ______________________

Date : __/__/____

Requisition Form							
Company Name:	MRMLLP	Date:	27.09.2022				
Site & Phase :	Gulmohar Residency	Time:	12:00				
Flat/Block no.	G-Block /Flat.no 407						
Supplier:	V.Vidya Shanker	Req. No.	193949				
Material required before date:	urgent	ID No.	80276				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	BUIL1535-Building Material-Design False Ceiling-Gypsum---sqm	73	0	73			
2							
3							
4	92601						
5							
6							
7							
8							
9							
10							
Remarks:	Towards G-Block Flat.no 407 Hall &dining desing false ceiling work at GMR Site.						
	Newyear/Festival offer						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Gosika Rajesh	Ram Prasad					
Approved By:		27 SEP 2022		06 OCT 2022			
Sign & Date:	27.09.2022	RAM PRASAD (G.M.)		P. PRABHAKAR Sr. MANAGER PURCHASE			

APPROVED APPROVED

92/18

INSTALLATION REPORT

Company/ firm:	MRMLLP	Requisition nos.:	193949
Project:	GMR	PO no.:	92601
Supplier:	V. Vidya Shankar	Material type:	false ceiling Gypsum.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10/11/2022		Desigh false ceiling	–	73 sq M
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	73 sq.M

Remarks: For Block flat no:- 407, desigh false ceiling works completed.

INWARD

MALLAPUR LLP

Approved by	Project manager	Security	Admin (Audit)
	25 NOV 2022		26/11/22

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.