PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29-11-22	Prepared by	Minish	Serial no.	10956
Supplier name	Summit Sales Llp			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	25-10-22	PO/WO No.	93209	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26823	7-11-22	8,925/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,925/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,925/-
Amount E – PO / WO value:	10,105/-
Amount F – Difference (A – E):	1,180/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		29 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 **ORIGINAL INVOICE**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
GV Research center Pvt Ltd	Invoice No.	26823
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	07-11-2022
	PO No.	93209
	PO Date.	25-10-2022
	Req ID	80789
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	21-10-2022
	Loc Req No	206365

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	634800 - GENE-General Items - Safety	63072090	100	85.00	8,500.00	5	425.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	8,500.00	425.00
	212.50	212.50	Total Invoice Amount	8,925.00	

Rupees : Eight Thousand Nine Hundred Twenty Five Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 101128
Date: 7/11/22
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 25-10-2022 3:38:10 PM

93209
18.10.22 2:23:36

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-!
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	93209	206365
	Doc Date	25-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	634800 - GENE-General Items - Safety Jackets-orange- - - - Nos	100.00	85.00	0.00	5.00	8,925.00
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	100.00	9.00	0.00	18.00	1,062.00
3	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	10.00	10.00	0.00	18.00	118.00
					Total Order Value . . .	**10,105.00**

Rupees : Ten Thousand One Hundred Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26637	29/10/22	1,180/-
2.			
3.			
4.			
5.			

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
26/10/22
Name :
Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :
Date : __/__/____

Requisition Form						
Company Name	GVRC					
Site & Phase :	INOOPOLIS	Date:	21.10.2022			
Unit No./Block No.		Time:	17:50			
Supplier:						
Material required before date:	URGENT	Req. No.	206365			
		ID No.	80789			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE6348-General Items-Safety Jackets-orange---Nos					
2	GENE3689-General Items-Sponges---12pack-Nos 93209	100	0	100		
3	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	100	0	100		
4		10	0	10		
5						
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	T madhu					
Approved By:	Mr Madhu		26 OCT 2022			
Sign & Date:	21.10.2022		MINISH PARIKH MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research center Pvt Ltd

Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	22667
DC Date.	29-10-2022
PO No.	93209
PO Date.	25-10-2022
Req ID	80789
Req Date	21-10-2022
Loc Req No	206365

	Description of Goods	HSN/SAC	Qty
1	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	100
2	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	10
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SUMMIT SALES LLP
INWARD
No: 84576
Date: 29/11/22
Sign:
R.R. DIST.

INWARD
Inward No: 10323 Dt: 29/10/22
MRN No: 11215 Dt: 31/10/22
Received By: D. Rajkumar Sign: D Rajkumar
Genome Valley Research Center Pvt Ltd

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory