PURCHASE DIVISION

Advice for approval for credit to supplier

①

Date:	28/11/22	Prepared by	Venkatesh	Serial no.	10927
Supplier name	Vidya Shankar .V			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	24/09/22	PO/WO No.	92272	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	106	24/11/22	31,995/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	35,995/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	35,995
Amount E – PO / WO value:	35,995
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	05/12/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		28 NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36AEKPV0495G1ZD ~~CD~~ Z2 **TAX INVOICE** Cell : 9246889529

VIDYA SHANKAR V.

INTERIORS

Plot No. 171, Shree Krishna Nagar Colony, Beside Venkata Sai Nagar,
Chengicherla, Boduppal, Hyderabad - 500 039, Telangana.
E-mail : vidyashankar3256@gmail.com

M/s. : Modi Reality Mallapur LLP

Invoice No.: 106 Date 24/11/22

D.C. No. Date

P.O. No. 92272 Date 24/09/22

Party GSTIN: 36AEKPV0495G1Z2

Despatch Through

S. No.	DESCRIPTION	HSN Code	Qty	Rate	Amount Rs.	Ps.
1	Plain false ceiling - Sq.m G-603	152100	73	387.36	27115.	20

SUMMIT SALES LLP
IN WARD
No. 101832
Date 24/11/22
Sign:
R.R. DIST.

INWARD
MODI REALTY MALLAPUR LLP
Ward No .... DL
MRN No .... DL
Received By... Sign... 24/11/22

Rupees In Words : Thirty one thousand nine hundred ninty five & Paise ninty four only.

TOTAL	27115.	2
SGST @ %	2,440	37
CGST @ %	2,440	37
IGST @ %		
GRAND TOTAL	31,995	94

Declaration :

1. Goods once sold will not be taken back.
2. Any Dispute is Subject to Hyderabad Jurisdiction only

Receiver's Signature

For VIDYA SHANKAR V.

Authorised Signature

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register		Date - site bills Register	24/11/22
Company Name:	MRMLLP	Site:	GMR
Name of Contractor	Vidya shankar		
Nature of work	Design false ceiling - G-603		
Work done	From Date 26/9/22	To Date	25/10/22

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Plane					
2.	false ceiling	70	387.36	Sqm	27115.2	
3.	G-603					
4.	GST	-18%		–	4880.7	
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				31995.9	

Bill required	☐ YES ☐ NO.	GST bill required	☐ YES ☐ NO.
Measurement & estimate sheet:	☐ Required ☐ Not required	Measurement & estimate sheet:	☐ Enclosed ☐ Not enclosed
PO/WO no.	92272	PO/WO date:	24/9/22

Remarks : All works done.

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date:	Date:	Date:
Sign:	Sign:	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for bike charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

SUMMIT SALES LLP
IN WARD
No: 84555
Date: 28/11/24
Sign:
R.R. DIST.

Purchase Order

    28-09-2022 16:11:21

92272
16.09.22 3:01:07

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Mr. V. Vidya Shankar	**Doc No**	92272	193829
Plot no. 171, Krishna Nagar Colony, Chengi Cherla, Ghatkesar Mandal,	**Doc Date**	24-09-2022	
	Quote No	Nill	
GSTIN 36AEKPV0495G1Z2	**Quote Date**	12-09-2022	
9246889529	**SupplyType**	Supply	

Kind Attn : Mr. V. Vidya Shankar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	152100 - BUIL-Building Material - Plain False Ceiling-Gypsum- - - - Sqm	70.00	387.36	0.00	18.00	31,995.94
	Total Order Value . . .					**31,995.94**

Rupees : Thirty One Thousand Nine Hundred Ninty Five and Paise Ninty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	15,998....by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for F-block flat no -603 false celing work purpose
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice+copy of proof delivery is required to process invoice for payment.DO NOT send original invoice to site. Original invoice must be send to HO or Purchase site office.Proof of delivery/DC can be sent by email.

M.N.D received
26/10

For *Modi Reality Mallapur LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Mr. V. Vidya Shankar*

Name : ____________________   Name : ____________________   Date : __/__/____

Contact - -

ion Form

pany Name: MRMLLP

& Phase: GMR

/Block no: F-Block /603

plier: Vidya shanker

terial required ore date: Urgent

Date:	12.09.2022			
Time:	3:00			
Req. No:	193829			
ID No:	19701			

No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
	BUIL1521-Building Material-Plain False Ceiling-Gypsum---Sqm	70	0	70		
8						
9						
10						

36+18%

92272

Remarks: Towards F-Block flat no-603 False ceiling work purpose

	Engineer			
Prepared By:	Gosika Rajesh	Project Manager	Purchase	MD
Approved By:		Ram Prasad		
Sign & Date:				

INSTALLATION REPORT

Company/ firm:	MRMLLP	Requisition nos.:	193829.
Project:	GMR	PO no.:	92272.
Supplier:	V. Vidya Shankar	Material type:	Plain false ceiling.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	24/10/2022		Plain false ceiling.	-	70 Sq.M
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	70 Sq.M

Remarks: F-Blocks. flat no: 603, plain false ceiling work. done.

INWARD
MODI REALTY MALLAPUR LLP
Inward No .... DL ......
.... No .... DL 26/11/22
Sign ......

APPROVED BY
26 NOV 2022

Approved by	Project manager	Security	Admin (Audit)

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.