PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29-11-22	Prepared by	Minish	Serial no.	10955
Supplier name	Summit Sales Llp			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	5-11-22	PO/WO No.	93669	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26965	14-11-22	1,487/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,487/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:		Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,487/-
Amount E – PO / WO value:			2,478/-
Amount F – Difference (A – E):			991/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	5-12-22		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		29 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
GV Research center Pvt Ltd		Invoice No.	26965
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		Invoice Date.	14-11-2022
		PO No.	93669
		PO Date.	05-11-2022
		Req ID	81232
GSTIN : 36AAHCG4562D1ZP	PAN AAHCG4562D	Req Date	05-11-2022
		Loc Req No	206406

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	60	21.00	1,260.00	18	226.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,260.00	226.80
	113.40	113.40	Total Invoice Amount	1,486.80	

Rupees : One Thousand Four Hundred Eighty Six and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 16/380
Date: 14/11/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-11-2022 13:43:01 O

93669
01.11.22 2:52:16

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	93669	206406
	Doc Date	05-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	100.00	21.00	0.00	18.00	2,478.00
					Total Order Value . . .	**2,478.00**

Rupees : Two Thousand Four Hundred Seventy Eight Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad,Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

DELIVERY DETAILS

S.no.		Bill Dt.	nt
1.	26784	5-11-22	991/-
2.	26965	14/11/22	1,487/-
3.			
4.			
5.			

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
07/11/22
Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Requisition Form							
Company Name:	gvrc						
Site & Phase :	Innopolis	Date:	05.11.2022				
Unit No./Block No.		Time:	12:16				
Supplier:							
Material required before date:	urgent	Req. No.	206406				
S No	Item	ID No.	81232				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS4717-Consumables-Acid---1Ltr-Nos PO 93669.	100	0	100			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards cleaning purpose						
	Engineer	Project Manager	Purchase		MD		
Prepared By:	S.Nagamani						
Approved By:	Mr.Madhu						
Sign & Date:	05.11.2022						

APPROVED
07 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research center Pvt Ltd

Sy No 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	22790
DC Date.	05-11-2022
PO No.	93669
PO Date.	05-11-2022
Req ID	81232
Req Date	05-11-2022
Loc Req No	206406

	Description of Goods	HSN/SAC	Qty
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	40
2			
3			
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SUMMIT SALES LLP INWARD No: 84578 Date: 29/11/22 Sign: R.R. DIST.

INWARD 10400 Dt: 05/11/22 113518 Dt: 07/11/22 Received By: Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction