PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/11/22	Prepared by	Minish	Serial no.	10981
Supplier name	Sathyavarapu Hardwares			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	11/11/22	PO/WO No.	93878	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1124	25/11/22	32,178/-	☑ Yes ☐ No
2.				☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	32,178/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	114431	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,178/-
Amount E – PO / WO value:	149,352/-
Amount F – Difference (A – E):	1,17,174/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	05/12/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		30 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
- ☐ Duplicate for Transporter
- ☐ Triplicate for Supplier

Invoice No. : 1124 /22 - 23
Invoice Date : 25/11/2022
State : Telangana State Code36

Transportation Mode: LR No:
Vehicle Number: No. of Cases:
P.O. Number : 93878 Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Summit Sales LLP	NAME:
Address: 5-4-187/3&4, IInd floor, M.G. Road. Secunderabad.	Address:
GSTIN: 36ACQFS2044C1Z7	GSTIN:
State: Telangana State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301	Dorset Mortise Role Handle	15	sets	1818		18%	27270=00
2		set 9" Lock body & 60mm						
3		key & knob cylinder M						
4		SDORM						
5								
6								
7								
8								
9		INWARD						
10		Inward No. 19041 Dt. 26/11/22						
11		MRN No: 14431 Dt: 29/11/22						
12		Received By: Sign:						
13		SUMMIT SALES LLP						
14								

SUMMIT SALES LLP R.R. DIST. INWARD No. 102021 Date 29/11/22 Sign

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	27270=00
						Add. CGST 9%	2454=00
						Add: SGST 9%	2454=00
						Add: IGST	
Amount in words: Thirty Two Thousand one hundred & seventy eight only						GRAND TOTAL	32178=00

32178

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: **00422000029168**
RTGS/IFSC Code : **HDFC0000042**

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For **Sathyavarapu Hardwares**

Authorised Signatory

 12-11-2022 5:41:25 PM

Purchase Order

93878
01.11.22 3:03:48

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	93878	170391
	Doc Date	11-11-2022	
	Quote No	nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	09-11-2022	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	15.00	1,818.00	0.00	18.00	32,178.60
2	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	100.00	515.00	0.00	18.00	60,770.00
3	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	200.00	214.00	0.00	18.00	50,504.00
4	647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	50.00	100.00	0.00	18.00	5,900.00
					Total Order Value . . .	**149,352.60**

Rupees : One Lakh(s) Fourty Nine Thousand Three Hundred Fifty Two and Paise Sixty Only.

Terms and Conditions :-

Specification /	Hardware is Dorset Brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

PART DELIVERY DETAILS

S.no.	Bill No.	Bill Dt.	Amount
1.	1082	15/11/22	1,17,174/-
2.	1124	25/11/22	32,178/-
3.			
4.			
5.			

APPROVED BY
14 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : 14/11/22

Name : ____________

Accepted the above Terms And Conditions

For *Sathyavarapu Hardwares,*

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	09.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170391			
Material required before date:		ID No.	81428			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD8541-Hardware-Mortise Lock--Dorset--Nos	15	25	15		
2	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos	100	34	100		
3	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	200	474	200		
4	HARD6478-Hardware-Magnetic door stopper----Nos	50	103	50		
5						
6						
7						
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

PO 93878

APPROVED BY
10 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

93803