PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	30/11/22	Prepared by	Minish	Serial no.	10977
Supplier name	Jinkrupa Agency			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	24/11/22	PO/WO No.	94341	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	100	25/11/22	21,240/-	☑ Yes □ No
2.				☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,240/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114440	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,240/-
Amount E – PO / WO value:	22,656/-
Amount F – Difference (A – E):	1416/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	05/12/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		30 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

JIN KRUPA AGENCY Plot No 25/B/G, 10-3-150 St Johns Road, East Marredpally Secundrabad GSTIN/UIN: 36AEMPM4587N1ZL State Name : Telangana, Code : 36	Invoice No. **100**	Dated **25-Nov-22**
	Delivery Note	Mode/Terms of Payment
	Dispatch Doc No. **94341**	Delivery Note Date
Consignee (Ship to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Dispatched through	Destination
Buyer (Bill to) **Summit Sales Llp** GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	MRP/ Marginal	Quantity	Rate	per	Amount
1	**Pvc Green Breaded**	39173290	18 %		**20 NOS**	900.00	NOS	**18,000.00**
	CGST							**1,620.00**
	SGST							**1,620.00**
	Total				**20 NOS**			**₹ 21,240.00**

INWARD
Inward No. 9049 Dt: 26/11/22
MRN No: 14440 Dt: 29/11/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 102016
Date: 29/11/22
Sign:

9246364748

Amount Chargeable (in words)
INR Twenty One Thousand Two Hundred Forty Only

E. & O.E

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total:	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

Company's Bank Details
Bank Name : **Hdfc Bank**
A/c No. : **50200059117910**
Branch & IFS Code : **East Maradpally & HDFC0001293**

Company's PAN : **AEMPM4587N**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for JIN KRUPA AGENCY

JIN KRUPA AGENCY
Plot No.53, H.No. 4-03-059,
Ground Floor, ... Colony,
West Marredpally, Secunderabad - 500...

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 24-11-2022 14:18:21

94341
16.11.22 3:26:22

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jinkrupa Agency	**Doc No**	94341	170469
4-3-75/3, Hill Street, Sec-Bad -500 003	**Doc Date**	24-11-2022	
	Quote No	nil	
GSTIN 36AEMPM4587N1ZL	**Quote Date**	22-11-2022	
2771-0119 98496-06725	**SupplyType**	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	690400 - HARD-Hardware - Green hose pipe-- - 20mm - mtrs	600.00	32.00	0.00	18.00	22,656.00
					Total Order Value . . .	**22,656.00**

Rupees : Twenty Two Thousand Six Hundred Fifty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshingpurpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 24/11/22

Accepted the above Terms And Conditions

For ***Jinkrupa Agency***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase:	SHLLP	Date:	22.11.2022				
Unit No./Block No.		Time:					
Supplier:							
Material required before date:		Req. No.	170469				
S No	Item	ID No.	81821				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLUM3210-Plumbing-CPVC-Tee---32MM-Nos	80	88	80			
2	PLUM3559-Plumbing-CPVC-FAPT---32MM-Nos	90	133	90			
3	PLUM4794-Plumbing-CPVC-Ball valve---32MM-Nos	20	5	20			
4	PLUM3269-Plumbing-CPVC-Metal Clamp--50MM-Nos	100	55	100			
5	PLUM4277-Plumbing-CPVC-Conceled stop cock---20MM-Nos	30	10	30			
6	CHEM4746-Chemical-Araldite---450gms-Nos	40	0	40			
7	HARD6904-Hardware-Green hose pipe---20MM-Mtrs	600	150	600			
8	PLUM1543-Plumbing-CPVC-Pipe---40MM-Nos	30	9	30			
9	PLUM3907-Plumbing-CPVC-Union---32MM-Nos	80	50	80			
10	PLUM4854-Plumbing-CPVC-Reducing Male Threaded Adaptop Brass (MABT)--20X15MM-Nos	20	20	20			
Remarks:	For Stock Replenishing purpose						
	Engineer						
Prepared By:	Ashajyothi	Project Manager		Purchase		MD	
Approved By:	Minish						
Sign & Date:							

PO 94339
PO 94341
PO 94337

APPROVED BY
22 NOV 2022
SOHAM MODI
MANAGING DIRECTOR