

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 30/11/22		Prepared by: Minish		Serial no. 10982	
Supplier name: Sathyavarapu Hardwares		HO inward no.			
Firm/Company: SLLP		Project: SHLLP		HO received date	
PO/WO date: 18/11/22		PO/WO No. 94128		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1122	24/11/22	21452/-	☒ Yes ☐ No
2.	1118	23/11/22	1,27,098/-	☒ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,48,550/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 114430, 114231	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,48,550/-

Amount E – PO / WO value: 1,48,550/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 05/12/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 30 NOV 2022 MINISH PARIKH MANAGER PROCUREMENT				
Sign:					
Date					
Approval limit					

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 122 - 23

Invoice Date : 17/12/2022

State : Telangana

State Code 36

Transportation Mode:

LR No:

Vehicle Number:

No. of Cases:

P.O. Number : 94128

Place of Supply:

DETAILS OF CONSIGNEE:**BILLED TO****DETAILS OF RECEIVER:****SHIPPED TO**

NAME: Summit Sales LLP

Address: 5-4-187/384, 1st floor, M. G. Road, Secunderabad

GSTIN: 36ACQPS2044C1Z7

State: Telangana

State Code: 36

NAME:

Address:

GSTIN:

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301	Imported Hardware (Palm Handle)	10	Set	1818		18%	18180.00
2		9" black body & 60mm						
3		yellow key & key M						
4		(S.S. 304)						
5								
6								
7								
8								
9								
10		INWARD Inward No. 19040 Dt: 26/11/22 MRN No: 114430 Dt: 29/11/22 Received By: Sign:						
11								
12								
13								
14								



HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax
						Add. CGST 9%
						Add. SGST 9%
						Add. IGST

Amount in words:

Twenty one thousand four hundred and thirty two

GRAND TOTAL

21452.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

For **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory

21452



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 1118/22 - 23

Invoice Date : 11/11/22

State : Telangana

State Code 36

Transportation Mode:

LR No:

Vehicle Number:

No. of Cases:

P.O. Number :

Place of Supply:

DETAILS OF CONSIGNEE:**BILLED TO****DETAILS OF RECEIVER:****SHIPPED TO**

NAME:

Address:

GSTIN:

State:

NAME:

Address:

GSTIN:

State:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	Donut cylindrical round	90	nos	515/-		18%	46350.00
2		Wires with keepers						
3								
4	8302	Donut H ^o (100mm) for ball	210	nos	241/-		18%	51360.00
5		Bearing hinges with Jaws						
6								
7	8302	SS 'Magnetic' door holders	100	nos	100/-		18%	10000.00
8								
9								
10								
11								
12								
13								
14								

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax
						Add. CGST
						Add. SGST
						Add. IGST

Amount in words: one lakh twenty seven thousand & ninety eight only.

GRAND TOTAL

We Bank with:

HDFC BANK,

Paradise Branch, Secunderabad

Current Account: 00422000029168

RTGS/IFSC Code : HDFC0000042

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 Subject to Secunderabad Jurisdiction E&O.E.

For **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

18-11-2022 12:44:04

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

94128
16.11.22 2:57:25

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ

65910337.

9885316000.

Doc No	94128	170440
Doc Date	18-11-2022	
Quote No	nil	
Quote Date	14-11-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	10.00	1,818.00	0.00	18.00	21,452.40
2 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	90.00	515.00	0.00	18.00	54,693.00
3 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	240.00	214.00	0.00	18.00	60,604.80
4 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	100.00	100.00	0.00	18.00	11,800.00
Total Order Value . . .					148,550.20
Rupees : One Lakh(s) Fourty Eight Thousand Five Hundred Fifty and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand Hardware is Dorset Brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
Summit Housing SLLP stock
18/11/22

APPROVED BY
21 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Name :

18/11/22

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name :

Date : _/_/_

Requisition Form							
Company Name:	SSLLP	Date:	14.11.2022				
Site & Phase :	SHLLP	Time:					
Unit No./Block No.							
Supplier:		Req. No.	170440				
Material required before date:		ID No.	81665				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD8541-Hardware-Mortise Lock--Dorset--Nos	10	12	10			
2	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	240	229	240			
3	HARD6478-Hardware-Magnetic door stopper---Nos	100	103	100			
4	HARD5476-Hardware-Cylindrical Lock--Dorset--Nos	90	36	90			
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Ashajyothi						
Approved By:	Minish						
Sign & Date:							

27/11/22

APPROVED BY
16 NOV 2022
SOHAM MODI
MANAGING DIRECTOR