

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date: 2/12/22		Prepared by: Deepa		Serial no. 11079	
Supplier name: Sri Balaji Enterprises				HO inward no.	
Firm/Company: MMRKLP		Project: GHT		HO received date	
PO/WO date: 15/11/22		PO/WO No. 94034		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	57	23/11/22	14,582/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			11,632/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 114261	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges 2500 + 18%			2,950/-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			14,582/-
Amount E – PO / WO value:			11,632/-
Amount F – Difference (A – E):			2,950/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		5/12/22	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana



Invoice No.
57

Date
23-11-2022

Place of supply
36-Telangana

PO date
15-11-2022

PO number
94034

Vehicle Number
TS12UC-8002

Ship To

GREENWOOD HEIGHTS
Sy no 196 kowkur Rangareddy -

Bill To

MEHTA & MODI REALTY KOWKUR LLP

5-4-187/3&3,2 nd floor
MG Road Secunderabad
500003

Contact No. : 9502232100

GSTIN : 36ABLFM7631F1Z3

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (STANDARD SIZE 84X32)	4418	80X32.50	6	NOS	₹ 1,643.00	₹ 1,774.44 (18%)	₹ 11,632.44
2	CARTAGE			1	-	₹ 2,500.00	₹ 450.00 (18%)	₹ 2,950.00
	Total			7			₹ 2,224.44	₹ 14,582.44

Invoice Amount In Words

Fourteen Thousand Five Hundred Eighty Two Rupees only

Amounts:

Sub Total ₹ 14,582.44

Round off - ₹ 0.44

Total ₹ 14,582.00

Received ₹ 0.00

Balance ₹ 14,582.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,500.00	9%	₹ 225.00	9%	₹ 225.00	₹ 450.00
4418	₹ 9,858.00	9%	₹ 887.22	9%	₹ 887.22	₹ 1,774.44
Total	₹ 12,358.00		₹ 1,112.22		₹ 1,112.22	₹ 2,224.44

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL



LPI SCAN TO PAY

Company's Bank details:

Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

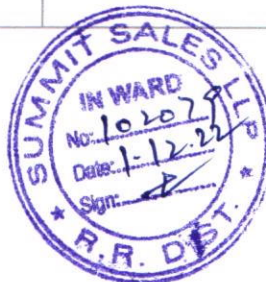
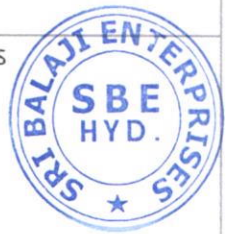
Bank Account No. : 4312001151

Bank IFSC code : KKBK0000553

Account holder's name : KIRAN DEVI JOSHI

For, : SRI BALAJI ENTERPRISES

Authorized Signatory



Purchase Order

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15-11-2022 4:40:19 PM



94034

15.11.22 1:41:01

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	94034	142357
Doc Date	15-11-2022	
Quote No	Nil	
Quote Date	12-11-2022	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 344200 - DOOR-Doors - Flush door-- - 825Wx2025Hmmx32mm - Nos	6.00	1,643.00	0.00	18.00	11,632.44
Total Order Value . . .					11,632.44

Rupees : Eleven Thousand Six Hundred Thirty Two and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Section size is 4" 2 1/2, Logs

Payment Terms After delivery

Tax Included in the above prices

Delivery Date With in 4-5 days

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for A-block flat no 713,710,706 & 707 purpose.

Completion Date Nil

Measurment Including making charges.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Venkatesh
15/11/22

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form							
Company Name: MMRR -LLP		Date:	2022-11-12				
Site & Phase : GHT		Time:	10-10AM				
Flat/Block no. B Block							
Supplier: SSLP		Req. No.	142357				
Material required before date:		2022-11-14	ID No.	81456			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos	6		6			
2	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos	4		4			
3	DOOR3315-Doors-Panel door-2Panel --675Wx2025HMMx32MM-Nos	9		9			
4	DOOR3442-Doors-Flush door---825Wx2025HMMx32MM-Nos	6		6			
5	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75HMM-Nos	52		52			
6	DOOR2403-Doors-Internal beading-Salwood--900Lx37.50Wx18.75HMM-Nos	25		25			
7	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos	24		24			
8	HARD6478-Hardware-Magnetic door stopper----Nos	20		20			
9	HARD8541-Hardware-Mortise Lock--Dorset--Nos	1					
10	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	80		80			
Remarks: F or A- Block Flat no 713, 710, 706&707							
Engineer		Project Manager					
Prepared By: D Devi							
Approved By: A Suresh							
Sign & Date: 2022-11-12							

APPROVED
 12 NOV 2022
 P VENKATESHWARLU
 MANAGER PURCHASE