PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	2/12/22	Prepared by	Deepa	Serial no.	11077
Supplier name	Venkatramana Stationery & Binding works			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	27/10/22	PO/WO No.	93239	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	990	16/11/22	1,699/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,699/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114024 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,699/-
Amount E – PO / WO value:	1,699/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076 / 99665 18678

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

To
M/S. Mehta & Modi Realty Kowkur LLP

GSTIN 36ABLFM7631F1Z3

Order No 93239 Date 27/10/22

Delivery Challan No Date

Bill No. [redacted] 2022-23 990 Date 16/11/22

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	I D card		80	18		1440			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Rupees..

	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
Total		1440			
SUB Total					
CGST		129/60			
SGST		129/60			
Grand Total		1699/20		1699	20

INWARD Inward No: 1338 Dt: 18/11/22
MRN No: MAD24 Dt: 19/11/22
Received By:
MEHTA & MODI REALTY KOWKUR
19:05

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 102080
Date: 1.12.22
Sign:

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. if not paid within 30 days time
Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

 15-11-2022 12:52:40 Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Venkatramana Stationery & Binding works	**Doc No**	93239	142296
1-5-85, General Bazar, Sec-Bad -500 003.	**Doc Date**	27-10-2022	
	Quote No	Nil	
GSTIN 36AEJPP5811M1Z2	**Quote Date**	08-06-2020	
27842572 9849360076	**SupplyType**	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	80.00	18.00	0.00	18.00	1,699.20
					Total Order Value . . .	**1,699.20**

Rupees : One Thousand Six Hundred Ninty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Nil

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penality For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.For Contractor attendance Record Purpose.

Completion Date Nil

Measurment nil

Security nil

Remarks

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Venkatramana Stationery & Binding works***

Name : ____________________ Name : ____________________ Date : __/__/____

Contact . .

Purchase Order

 27-10-2022 15:53:18

93239
18.10.22 2:23:36

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Bethel Technology	**Doc No**	93239	142296
H-no.10-2-318/A/B, Indra nagar colony, Vijaynagar colony, Hyderabad-57	**Doc Date**	27-10-2022	
	Quote No	Nil	
GSTIN 36DHPJ9311M1Z9	**Quote Date**	08-06-2020	
23347640 9885031270/80	**SupplyType**	Supply	

Kind Attn : Mr.James

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	80.00	20.00 18	0.00	18.00	1,888.00
				Total Order Value . . .		**1,888.00**

Rupees : One Thousand Eight Hundred Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrrnty from Bethel.
Advance Paid	Rs 1888./- vide cheq.no...... dtd.... of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For Contractor attendance Record Purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Verified 27/10/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Bethel Technology***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	22-10-2022
Site & Phase :	GHT	Time:	13:20
Supplier	SSLLP	Req. No.	142296
Material required before date:	25-10-2022	ID No.	80817

No	Description	Size	Quantity	Units	Inward No	Date
1	Clam shell cards 93239	-	80	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For GHT site contractors attendance record purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	22-10-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
26 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE