PURCHASE DIVISION

Advice for approval for credit to supplier (E)

Date:	2/12/22	Prepared by	Deepa	Serial no.	11076		
Supplier name	Swetha Computers			HO inward no.			
Firm/Company	MMRK LLP	Project	GHT	HO received date			
PO/WO date	01/11/22	PO/WO No.	93450	Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	00026514	16/11/22	37,600/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	37,600/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 113946	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	37,600/-
Amount E – PO / WO value:	37,600/-.
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	5/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

☐ Original for Recepient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR , CHENOY TRADE CENTRE ,
PARKLANE ,SECUNDERABADTELANGANAHYDERABAD 500003
State Name 36 - Telangana
Phone:040-66143437,66143438,66143439,
Email:Shwetacomputers@shwetagroup.com
GSTIN:36ACUFS2935A1ZZ
PAN:ACUFS2935A

Bill To :
MEHTA & MODI REALTY KOWKUR LLP
5 4 187 3 and 4, 2nd Floor, Soham Mansion, M G Road
Secunderabad, Hyderabad, Telangana, 500003
PH:8919278620
HYDERABAD - 500003
Phone :
State : 36 - Telangana
PO NO:93450-203145 DATE:01-11-2022

Ship to:

Invoice No. : 00026514
Invoice Date : 16/11/2022
GSTIN : 36ABLFM7631F1Z3
PAN : ABLFM7631F
Due Date : 16/11/2022

SR : IRFAN
IRN : f7663c135d62da64ae002f3c454e0496e8cc7e897680cb4f cbed554ba0b32aa8

Sl	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	IGST %	IGST Amt
1	SYSTEM HP AIO 22-DD2686IN (6F966PA) 8CC2190B85	84713010	1	34750.00	29449.15	29449.15	9	2650.42	9	2650.42	0	0.00
2	UPS APC 600 VA SB22239000744	85044090	1	2850.00	2415.25	2415.25	9	217.37	9	217.37	0	0.00
						31864.40						
	CGST				9.00	2867.79						
	SGST				9.00	2867.79						
	ROUND OFF				0.00	0.02						
	Grand Total:		2			37600.00						

Rupees Thirty-Seven Thousand Six Hundred Only.

Bank Details :
HDFC BANK PARADISE **A/C NO** : 50200010045314, **IFSC**: HDFC0000042

E.&O.E

Terms & Condition :
1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to **HYDERABAD** jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumbales products etc.
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

INWARD
Inward No: 13372 Dt: 17/11/22
MRN No: 113946 Dt: 18/11/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

12:15

For SHWETA COMPUTERS

SHWETA COMPUTERS SEC-BAD

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No. 102081
Date: 1-12-22
Sign:
R.R. DIST.

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Purchase Order

 01-11-2022 15:35:20 Origin:

93450
18.10.22 2:23:38

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Shweta Computers	**Doc No**	93450	203145
Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane, Secunderabad - 500 003.	**Doc Date**	01-11-2022	
	Quote No	Nil	
GSTIN 36ACUFS2935A1ZZ	**Quote Date**	01-11-2022	
9248091726	**SupplyType**	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	167400 - COMP-Peripherals - All in one computer-- - NA - Nos *HP All in one*	1.00	29,448.50	0.00	18.00	34,749.23
2	406300 - ELEC-Electrical - UPS-600VA-APC - - - Nos *APC UPS 600VA*	1.00	2,416.00	0.00	18.00	2,850.88
					Total Order Value . . .	**37,600.11**

Rupees : Thirty Seven Thousand Six Hundred and Paise Eleven Only.

Terms and Conditions :-

Specification / Brand	Brand will be HP all in one quad core, 8GB, 512 SSD, 21" Screen, Windows 11.
Payment Terms	100% advance payment
Tax	GSTincluded in the above prices
Delivery Date	Immidiate
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 37,600-00, by RTGS/NEFT....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Site Conference purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Shweta Computers***

Date : __/__/____

Requisition Form							
Company Name:	Mehta & Modi Realty Kowkoor LLP	Date:	31-11-22				
Site & Phase :	GHT	Time:					
Unit No./Block No.							
Supplier:		Req. No.	203145				
Material required before date:		ID No.	81060				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	COMP1674-Peripherals-All in one computer----Nos	1	0	1			
2 93450	ELEC4063-Electrical-UPS-600VA-APC--Nos	1	0	1			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	This is for site conference						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Suneel						
Approved By:							
Sign & Date:							