

PURCHASE DIVISION
Advice for approval for credit to supplier

⑧

Date: 01/12/22		Prepared by: K. Mounika		Serial no. 11061	
Supplier name: M. Sudharshan				HO inward no.	
Firm/Company: MRMLUP		Project: AGH		HO received date	
PO/WO date: 07/10/22		PO/WO No. 92623		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	202	11/11/22	1,23,475/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,23,475/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	113941		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,23,475	
Amount E – PO / WO value:				1,23,475	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		05/12/22			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	K. Mounika				
Sign:					
Date	01/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
01 DEC 2022
P. VENKATESHWARLU
PURCHASER/PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



TAX INVOCIE

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollaram, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Modi Realty (Miryalguda) LLP
5-4-187/344 II Floor m-67 Road Sec-6
GST No 36 ABCFM 677462 ZZ

Bill No. **202** Date 11-11-2022
D.C No. Date :
Order No. 92623 Date :

SI No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount	
						Rs.	Ps.
1	Aluminum powder coating 3 Trak Sliding windows with 4mm plain glass 1800 x 1200 x 7 nos	76042100 7610		SFT 168-0	450=00	75600	00
2	do 1200 x 900 x 1NO	4		12-0	460=00	5520	00
3	do 600 x 1200 x 3 nos	4		24-0	520=00	12480	00
4	do 900 x 1200 x 2 nos	4		24-0	460=00	11040	00
Delivery at Miryalguda site							

Rupees in Words : <u>One Lakh Twenty</u> <u>Three thousand Four hundred</u> <u>Seventy Five and Twenty paise</u>	SUB TOTAL			104640	00
	SGST	%	9	9417	60
	CGST	%	9	9417	60
	IGST	%			
	GRAND TOTAL			123475	20

- TERMS & CONDITIONS :**
1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
 2. Cheque disgonour Rs. 500/- Extra
 2. Our responsibility ceases no seener goods are handed over to the agency
 4. Subject to secunderabad Jurisdiction Only

INWARD
Inward No: 15573 Dt: 11-11-22
Received By: Securam Sign: P. S. M
Modi Realty (Miryalguda) LLP

For **M. SUDARSHAN**





92623

03.10.22 5:34:56

Purchase Order

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12-10-2022 17:34:48

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty (Miryalguda) LLP**
 5-4-187/3&4, II nd Floor, M.G.Road, Secunderabad-500 003.
 G S T No. : 36ABCFM6774G2ZZ

Supplier Details

Mr. M. Sudarshan
 H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	92623	165739
Doc Date	07-10-2022	
Quote No	NIL	
Quote Date	07-10-2022	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 486300 - WIND-Windows - Al-Sliding with mesh-- - 1800WX1200Hmm - Nos	7.00	10,800.00	0.00	18.00	89,208.00
2 950200 - WIND-Windows - Al-Sliding with mesh-- - 1200WX900Hmm - Nos	1.00	5,520.00	0.00	18.00	6,513.60
3 473700 - WIND-Windows - Al-Openable windows-- - 600WX1200Hmm - Nos	3.00	4,160.00	0.00	18.00	14,726.40
4 461900 - WIND-Windows - Al-Sliding with mesh-- - 900WX1200Hmm - Nos	2.00	5,520.00	0.00	18.00	13,027.20
Total Order Value . . .					123,475.20

Rupees : One Lakh(s) Twenty Three Thousand Four Hundred Seventy Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand All items shall be of ___ brand/company

Payment Terms 50% as advance & balance 50% on delivery of all materials.

Tax All taxes included in above price.

Delivery Date Within 7 days

Delivery Location AVR Gulmohar Homes
 Sy no-786, Miryalguda, Nalgonda Dist
 Phone. 9550139944

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid 61737.6/-

Other Terms Payment will be made only after inspection of material. Above order for Villa No-52 purpose. Above order for Villa no 89-TYPE-A1 -3BHK

Completion Date NA

Measurement Nil

Security Nil

Remarks Deliver at SSSLP.

For MDs APPROVAL

- High Value/quantity beyond limits.
 Po/Req. process and approval.
 Approval for clarification.
 Replenishing Stock
 Other

For **Modi Realty (Miryalguda) LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Mr. M. Sudarshan**

Name : _____

Name : _____

Date : ___/___/___

Contact :-

INSTALLATION REPORT

Company firm	MRL LLP	Requisition nos	165739
Project	AGH	PO no	98623
Supplier	M. Sutarshan	Material type	Al. Sl. Window

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	15/11/22	42	Al-Sl-Window	1500x1200	07.
2.	16/11/22	✓	✓	1200x900	01
3.	18/11/22	✓	✓	600x1200	03.
4.	18/11/22	✓	✓	900x1200	02
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					13 No's.
Remarks:					
Work has been completed					

Approved by	Project manager	Security	Admin (Audit)
	<i>[Signature]</i>	<i>[Signature]</i>	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

