PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	2/12/22	Prepared by	Deepa	Serial no.	11148
Supplier name	Modi Properties Pvt Ltd			HO inward no.	
Firm/Company	SSHP	Project	SSHP	HO received date	
PO/WO date	4/11/22	PO/WO No.	93607	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1029	6/11/22	1,32,012/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,32,012/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113762	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,32,012/-
Amount E – PO / WO value:	1,32,012/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	Veman			
Sign:	[signature]	APPROVED			
Date	2/12/22	02 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARAN
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1023 DC No. 1022 Purchase Order No. 93807	Date: 06/11/22 DC Date: 06/11/22 P.O. Date: 4/11/22

Recipient Name: Summit Housing LLP | Mobile No: 1023

Recipient Address: Cherlapally Behind Kingstone PG College Hyd.

GST: 36 | PAN: | Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Sanitary CP - SS Sink			57	2316.	132012
2	Nirali 500 X X 430mm					
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
					Transportation Charges	
					Hamali charges	
					CGST –	–
					SGST –	–
					Total	132,012

INWARD
Inward No. 18897 Dt: 27/11/22
MRN No: 113762 Dt:
Received By: Sign:
SUMMIT SALES LLP

Amount (in words) One lakh threety two thousand twelve only

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 102040 Date: 30/11/22 Sign:

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

Purchase Order

 07-11-2022 5:08:21 PM

93607
01.11.22 2:52:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Modi Properties Pvt Ltd
5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003

GSTIN 36AABCM4761EZM
040-66335551

Doc No	93607	170534
Doc Date	04-11-2022	
Quote No	Nil	
Quote Date	02-11-2022	
SupplyType	Supply	

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	666000 - SACP-Sanitary-CP - SS Sink--Nirali - 500X430mm - Nos	57.00	2,316.00	0.00	0.00	132,012.00
					Total Order Value . . .	**132,012.00**

Rupees : One Lakh(s) Thirty Two Thousand Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 01 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for excess from mpl (gate pass no 4092) purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For MDs APPROVAL
- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
09 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name : 08/11/22

Accepted the above Terms And Conditions
For *Modi Properties Pvt Ltd*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	02.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170534			
Material required before date:		ID No.	81190			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SACP6660-Sanitary-CP-SS Sink--Nirali-500X430MM-Nos 93607	57		57		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For excess material recieved from MPL(gate pass no : 4092)					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

APPROVED
08 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Po- 93607

OUTWARD - GATE PASS

No. 4092

Date:	27/10/22	Time:	2:45		
Company:	Modi Properties Pvt LTD				
Project/site:	MPP (Mallapur)				
Destination:	SSLPC (without Po)				
Outward No. 1642	Vehicle type	Vehicle No	Vehicle driver		
	Tracter	TS 29 D 9649	Dhamodar.		
	Material Description	Quantity	Units	Approx. rate	Amount
1	SS Sink 20" X 17"	58	No's	New	
2.					
3					
4					
5					
6.					
7					
8.					
9					
10.					
	Total				

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date _______
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ___________ & date _________
☐Transfer to other site/ project MRN 113762	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ____________, Amount ____________ date __________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date_________ ___________
☐ Other:	Details:	Details:

Remarks.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:				
Received by other site on:	Inward No.	Admin sign:	Security sign.	
27/10/22	18897			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

DELIVERY CHALLAN

M/s. MODI PROPERTIES PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.82/1, Mallapur, Main Road, Hyderabad - 500 076.

GST : 36AABCM4761E1ZM

M/s Summit Housing LLP	DC No. : 1022
	Date : 06/11/22
Site: Cherlapally Behind King Stone	Vehicle No. : TS02UD3949
PG College, Hyd.	P.O. / W.O. No. : 93607 / 170534
	P.O. / W.O. Date : 4/11/22

Sl. No.	PARTICULARS	Quantity
1	Sanitary CP - SS Sink Nirali 500 x	57.00
2	430mm	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
		57

INWARD
Inward No. 18897 Dt: 27/11/22
MRN No. 113762 Dt:
Received By: Sign:
SUMMIT SALES LLP

Received the above materials in good condition.

Received by :	Ramulu
Date :	06/11/22
Stamp:	

SUMMIT SALES LLP INWARD No: 84588 Date: 30/11/24 Sign: R.R. DIST.

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory