PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/12/22	Prepared by	Ashajyothi	Serial no.	11093
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	26/11/22	PO/WO No.	94398	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27242	28/11/22	1,145/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,145/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114532	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,145/-
Amount E – PO / WO value:	1,145/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Asha	02 DEC 2022			
Date	2/12/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27243
GV Research center Pvt Ltd	Invoice Date.	28-11-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	94398
	PO Date.	26-11-2022
	Req ID	81894
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	25-11-2022
	Loc Req No	206480

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	10	21.00	210.00	18	37.80
2	276700 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
3	587600 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
4	788300 - STAT-Stationary - Stapler Pins-10-- - - -	84729010	10	12.00	120.00	18	21.60
5							
6							
7							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	970.00	174.60
	87.30	87.30	Total Invoice Amount	1,144.60	

Rupees : One Thousand One Hundred Fourty Four and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 101968
Date: 28/11/22
Sign:

Purchase Order

 26-11-2022 11:23:52

94398
16.11.22 3:26:22

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	94398	206480
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	26-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	532900 - STAT-Stationary - Whitners-- - - - Nos	10.00	21.00	0.00	18.00	247.80
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	20.00	16.00	0.00	18.00	377.60
3	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	20.00	16.00	0.00	18.00	377.60
4	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	10.00	12.00	0.00	18.00	141.60
					Total Order Value . . .	**1,144.60**

Rupees : One Thousand One Hundred Fourty Four and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for site use work purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

28/11/22

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form							
Company Name	GVRC	Date:	25.11.2022				
Site & Phase :	Innopolis	Time:	16:00				
Unit No./Block No.	4545						
Supplier:		Req. No.	206480				
Material required before date:	27.11.2022	ID No.	81894				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT7751-Stationary-Whitners----Nos	10		10			
2	STAT5222-Stationary-Permanent Marker ---Black-Nos	20		20			
3	STAT5375-Stationary-Permanent Marker ---Red-Nos PO:- 94398	20		20			
4	STAT8805-Stationary-Stapler Pins 10----Boxes	10		10			
5							
6							
7							
8							
9							
10							
Remarks:	Towards site use purpose						
	Engineer	Project Manager	APPROVED	Purchase		MD	
Prepared By:	T.Madhu		28 NOV 2022				
Approved By:	T.Madhu		MINISH PARIKH				
Sign & Date:	25.11.2022		MANAGER PROCURE				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	23212
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	28-11-2022
	PO No.	94398
	PO Date.	26-11-2022
	Req ID	81894
	Req Date	25-11-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	206480

	Description of Goods	HSN/SAC	Qty
1	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	10
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	20
3	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	96082000	20
4	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	84729010	10
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INWARD
Inward No: 10672 Dt: 29/11/22
MRN No: 14132 Dt: 01/12/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 56701
Date: 1-12-22
Sign: