PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/12/22	Prepared by	Vanajakshi	Serial no.	**11241**
Supplier name	SSLLP			HO inward no.	
Firm/Company	Dr. NRK	Project	Nextopolis	HO received date	
PO/WO date	28/11/22	PO/WO No.	94452	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27289	30/11/22	1,285/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,285/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114543 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,285/-
Amount E – PO / WO value:	1,285/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	3/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	Invoice No.	27289
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	Invoice Date.	30-11-2022
	PO No.	94452
	PO Date.	28-11-2022
	Req ID	81948
	Req Date	28-11-2022
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Loc Req No	186457

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	40	6.00	240.00	18	43.20
2	273300 - STAT-Stationary - pen-black color-Cello	960899	20	6.00	120.00	18	21.60
3	522200 - STAT-Stationary - Scribling Pads-- - - -	48201020	15	15.00	225.00	18	40.50
4	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	6	44.00	264.00	18	47.52
5	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	6	20.00	120.00	12	14.40
6	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	6	21.00	126.00	18	22.68
7							
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14							
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IGST	CGST	SGST			
			Total Taxable Amount	1,095.00	189.90
	94.95	94.95	Total Invoice Amount	1,284.90	

Rupees : One Thousand Two Hundred Eighty Four and Paise Ninty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102055 Date: 30/11/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-11-2022 10:56:32

94452
16.11.22 3:28:16

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Tı
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	94452	186457
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	40.00	6.00	0.00	18.00	283.20
2	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
3	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	15.00	15.00	0.00	18.00	265.50
4	600200 - STAT-Stationary - Box File Big-- - - - Nos	6.00	44.00	0.00	18.00	311.52
5	832300 - STAT-Stationary - Fevistick-- - - - Nos	6.00	20.00	0.00	12.00	134.40
6	532900 - STAT-Stationary - Whitners-- - - - Nos	6.00	21.00	0.00	18.00	148.68
					Total Order Value . . .	**1,284.90**

Rupees : One Thousand Two Hundred Eighty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for towords site use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : 29/11/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Dr.Nrk BioTech Pvt Ltd	Date:	28.11.2022			
Site & Phase:	Nextopolis	Time:	16:30			
Unit No./Block No.						
Supplier:						
Material required before date:		Req. No.	186457			
		ID No.	81948.			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos	40		40		
2	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos	20		20		
3	STAT4346-Stationary-Scribling Pads----Nos	15		15		
4	STAT1083-Stationary-Box File Big----Nos	6		6		
5	STAT5693-Stationary-Fevistick----Nos	6		6		
6	STAT7751-Stationary-Whitners----Nos	6		6		
7						
8						
9						
10						
Remarks:	Towards site office use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	S.Shravya					
Approved By:	C.Balamurailkrishna					
Sign & Date:	28.11.2022					

P.O.No. 94452

APPROVED
29 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	DC No	23248
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date	30-11-2022
	PO No	94452
	PO Date	28-11-2022
	Req ID	81948
GSTIN : 36AACCD2775Q1Z3	Req Date	28-11-2022
	Loc Req No	186457

	Description of Goods	HSN/SAC	Qty
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	40
2	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	20
3	522200 - STAT-Stationary - Scribling Pads- - - - - Nos	48201020	15
4	600200 - STAT-Stationary - Box File Big- - - - - Nos	481960	6
5	832300 - STAT-Stationary - Fevistick- - - - - Nos	35069999	6
6	532900 - STAT-Stationary - Whitners- - - - - Nos	960899	6
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INWARD

Inward No: 2625	Dt: 01/12/22
MRN No: 114503	Dt: 2/12/22
Received By: NIRAJ	Sign:

DR NRK BIOTECH PVT LTD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 84797 Date: 3/12/22 Sign: R.R. DIST.