PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/12/22	Prepared by	Vanajarthi	Serial no.	**11227**
Supplier name	Kaveri Timber Depot			HO inward no.	
Firm/Company	Dr NFF	Project	Nextopolis	HO received date	
PO/WO date	16/11/22	PO/WO No.	94064	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	155	19/11/22	5,392/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,192/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	114215	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges		200+18%.	236/-
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,392/-
Amount E – PO / WO value:			5,192/-
Amount F – Difference (A – E):			200/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	12/12/22		
Remarks:	final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	Vanaja				
Date	3/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 000155

Date : 19.11.2022

M/s. DR NRK BIOTECH PVT LTD

GST:- 36AACCD2775Q1Z3, [P.O:-94064 | 186448] 16.11.2022

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
3921	WPC DOOR FRAME WITH THRESHOLD - 1065W x 2150Hmm - 1Nos @ 4400/-				4,400=	00
	Vehicle TS10UA0143 TIME - 17:30					
	INWARD Inward No: 2603 Dt: 21/11/22 MRN No: 114215 Dt: 24/11/22 Received By: NIRAJ Sign: DR NRK BIOTECH PVT LTD		SUMMIT SALES LLP R.R. DIST. IN WARD No: 10278 Date: 3/12/22 Sign:			
	E. & O.E.		TOTAL		4400=	00
			CGST	9%	396=	00
Party GSTIN No.			SGST	9 %	396=	00
			IGST	%		
Way Bill No. :	HDFC Bank A/c. No. 50200005516244		TRANSPORTING		200=	00
Vehicle No. : TS08UG4206	IFSC Code : HDFC0000081 Branch : Himayathnagar		TOTAL AMOUNT GST		5,392=	00

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

Purchase Order

 16-11-2022 13:31:35

94064
15.11.22 1:41:01

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turk
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Kaveri Timber Depot	**Doc No**	94064	186448
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	16-11-2022	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	16-11-2022	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	606900 - DOOR-Doors - Door frame with threshold -WPC-125X100 - 1065Wx2150Hmm - Nos	1.00	4,400.00	0.00	18.00	5,192.00
					Total Order Value . . .	**5,192.00**

Rupees : Five Thousand One Hundred Ninty Two Only.

Terms and Conditions :-

Specification /	All items shall be of WPC door frames, main door frames section size 5"x21/2, Internal door section size 4"x21/2",Rs236 per rft main door and Rs 195 per rft internal door frame, NO making charges , making is our responsibility.
Payment Terms	50% advance balance after delivery
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Extra as per actuals
Warranty	Nil
Advance Paid	Rs.2,596/-by RTGS/NEFT
Other Terms	We reserve the rights to reject the items if not as per the specifications. If any bent or damage is suppliers responisibility. Above order for Site office use .purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Logs will be supplied by supplier standerd log sizes will be calculated as 7' 3" as 8' and 3' 6" as 4', 2'5" as 3' fitting will be ous responsibility, Density will be 1000 kg /cum.

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : 17/11/22

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Dr Nrk Biotech pvt ltd	Date:	16.11.2022			
Site & Phase :	Nextopolis	Time:	15 30			
Unit No /Block No.	Main block					
Supplier:		Req. No.	186448			
Material required before date:		ID No.	81607			
S No	Item 92971 1000x2150	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR6069-Doors-Door frame with threshold -WPC-100x63mm-1065Wx2150HMM-Nos	1	4,400/	1		
2	PO8 94064					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards new site office use purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	S.Shravya					
Approved By:	C.Balamuralikrishna	16/11/2022	APPROVED 17 NOV 2022 MINISH PARIKH MANAGER PROCUREMENT			
Sign & Date:	16.11.2022					