

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 3/12/22		Prepared by: Deepa		Serial no. 11265	
Supplier name: SSKhp				HO inward no.	
Firm/Company: MMRK-Hp		Project: GHT		HO received date	
PO/WO date: 26/11/22		PO/WO No. 94425		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	27251	29/11/22	6,885/-	☒ Yes ☐ No	
2.			1	☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				6,885/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	114496		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,885/-	
Amount E – PO / WO value:				6,885/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		12/12/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date	3/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		27251	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

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94425

16.11.22 3:28:16

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	94425	142397
Doc Date	26-11-2022	
Quote No	Nil	
Quote Date	26-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	15.00	170.00	0.00	18.00	3,009.00
2 498800 - HARD-Hardware - Wall plug --Fisher - 6mm - Pkts	5.00	185.00	0.00	18.00	1,091.50
3 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
4 625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
5 368900 - GENE-General Items - Sponges-- - 12pack - Nos	36.00	9.00	0.00	18.00	382.32
6 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	2.00	10.00	0.00	18.00	23.60
Total Order Value . . .					6,885.30
Rupees : Six Thousand Eight Hundred Eighty Five and Paise Thirty Only.					

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order site work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to For Mehta & Modi Realty Kowkur LLP Accepted the above Terms And Conditions
Authorised Signatory	For Summit Sales LLP

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

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Original / Office Copy / Purchase Div.Copy

site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 - 29-11-2022

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

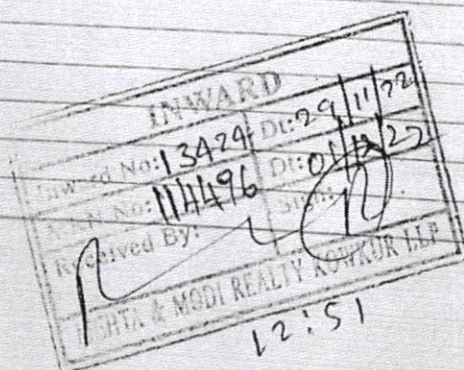
GSTIN : 36ABLFM7631F1Z3

DC No.	23218
DC Date.	29-11-2022
PO No.	94425
PO Date.	26-11-2022
Req ID	81925
Req Date	26-11-2022
Loc Req No	142397

Description of Goods

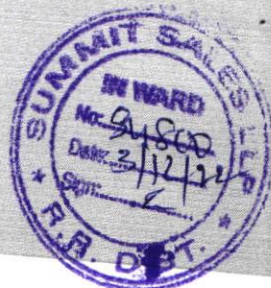
HSN/SAC Qty

1	132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	85044090	15
2	498800 - HARD-Hardware - Wall plug --Fisher - 6mm - Pkts	85044090	5
3	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	20
4	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	38245090	20
5	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	36
6	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	2
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for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction