PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/12/22	Prepared by	Kalpana	Serial no.	11212
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	21/11/22	PO/WO No.	94163	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27165	25/11/22	2,358/-	☑ Yes ☐ No
2.				☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,358/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	114275	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,358/-
Amount E – PO / WO value:			3,028/-
Amount F – Difference (A – E):			670/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received		
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other		
Payment – due date	12/12/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		03 DEC 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	27165
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	25-11-2022
	PO No.	94163
	PO Date.	21-11-2022
	Req ID	81675
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	18-11-2022
	Loc Req No	184803

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	12	44.00	528.00	18	95.04
2	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	25	6.00	150.00	18	27.00
3	880000 - STAT-Stationary - Gum-- - 150ml - Nos	13019013	5	40.00	200.00	18	36.00
4	273300 - STAT-Stationary - pen-black color-Cello	960899	25	6.00	150.00	18	27.00
5	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	25090000	12	6.30	75.60	0	0.00
6	164300 - STAT-Stationary - Binder Clips-- - 20mm -	83059020	6	38.00	228.00	18	41.04
7	313400 - STAT-Stationary - Binder Clips-- - 25mm -	83059020	6	32.00	192.00	18	34.56
8	409700 - STAT-Stationary - Binder Clips-- - 35mm -	83059020	6	42.00	252.00	18	45.36
9	836600 - STAT-Stationary - Binder Clips -- - 15mm -	83059020	6	39.00	234.00	18	42.12
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,009.60	348.12
	174.06	174.06	Total Invoice Amount	2,357.72	

Rupees : Two Thousand Three Hundred Fifty Seven and Paise Seventy Two Only.

for Summit Sales LLP

SUMMIT SALES LLP * R.R. DIST. *
IN WARD No: 10|847
Date: 25|11|22
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-11-2022 4:52:20 PM

94163
16.11.22 2:59:08

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94163	184803
Doc Date	21-11-2022	
Quote No	Nil	
Quote Date	18-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	12.00	44.00	0.00	18.00	623.04
2	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	25.00	6.00	0.00	18.00	177.00
3	874600 - STAT-Stationary - Calculator-- - - - Nos	2.00	158.00	0.00	18.00	372.88
4	880000 - STAT-Stationary - Gum-- - 150ml - Nos	5.00	40.00	0.00	18.00	236.00
5	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	25.00	6.00	0.00	18.00	177.00
6	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	12.00	6.30	0.00	0.00	75.60
7	164300 - STAT-Stationary - Binder Clips-- - 20mm - Nos	6.00	38.00	0.00	18.00	269.04
8	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	6.00	32.00	0.00	18.00	226.56
9	409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	6.00	42.00	0.00	18.00	297.36
10	409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	6.00	42.00	0.00	18.00	297.36
11	836600 - STAT-Stationary - Binder Clips -- - 15mm - Nos	6.00	39.00	0.00	18.00	276.12
					Total Order Value . . .	**3,027.96**

Rupees : Three Thousand Twenty Seven and Paise Ninty Six Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
1.	27165	25/11/22	2,358/-
2.			
3.			
4.			

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0

For ***Silver Oak Villas LLP***
Authorised Signatory

Venkatesh 21/11/22

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Purchase Order

 21-11-2022 4:52:20 PM Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order site use work purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Sov-III	Date:	18-11-2022
Unit No./Block No	For office use purpose	Time:	13:00
Supplier:			
Material required before date:	20-11-2022	Req. No.	184803
		ID No.	81675

S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT1083-Stationary-Box File Big----Nos	6002	12	0	12		
2	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos	— 7304	25	0	25		
3	STAT2503-Stationary-Calculator---Nos	8746. 94163	2	0	2		
4	STAT2733-Stationary-Gum---150ml-Nos	— 8800	5	0	5		
5	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos	— 2733	25	0	25		
6	STAT3400-Stationary-Chalk Piece----Boxes	— 4023	12	0	12		
7	STAT3692-Stationary-Binder Clips ---20mm-Nos	1643	6	0	6		
8	STAT3831-Stationary-Binder Clips ---25mm-Nos	3134	6	0	6		
9	STAT4023-Stationary-Binder Clips ---35mm-Nos	4097	6	0	6		
10	STAT4079-Stationary-Binder Clips ---15mm-Nos	8366.	6	0	6		

Remarks: For office use purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	B.Meenkashi Goud		APPROVED 18 NOV 2022 P. VENKATESHWARLU MANAGER PURCHASE	
Approved By:	K.Purshotham			
Sign & Date:		18-11-2022		

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	23143
DC Date.	25-11-2022
PO No.	94163
PO Date.	21-11-2022
Req ID	81675
Req Date	18-11-2022
Loc Req No	184803

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	12
2	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	25
3	880000 - STAT-Stationary - Gum-- - 150ml - Nos	13019013	5
4	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	25
5	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	25090000	12
6	164300 - STAT-Stationary - Binder Clips-- - 20mm - Nos	83059020	6
7	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	83059020	6
8	409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	83059020	6
9	836600 - STAT-Stationary - Binder Clips -- - 15mm - Nos	83059020	6
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INWARD
Inward No: 3087 Dt: 25/11/22
MRN No: 114275 Dt: 25/11/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 34682
Date: 1-12-22
Sign: