PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	03/12/22	Prepared by	Minish	Serial no.	11183
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	HO	HO received date	
PO/WO date	16/11/22	PO/WO No.	94060	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27013	17/11/22	27,124/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			27,124/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	114592	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			24,124/-
Amount E – PO / WO value:			27,124/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	12/12/22		
Remarks:	final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		03 DEC 2022			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
G V Research Centers Pvt Ltd.	Invoice No.	27013
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	Invoice Date.	17-11-2022
	PO No.	94060
	PO Date.	16-11-2022
	Req ID	81158
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	03-11-2022
	Loc Req No	203152

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	22681.77	22,681.77	18	4,082.72
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1	304.50	304.50	18	54.80
3							
4							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	22,986.27	4,137.52
	2,068.76	2,068.76	Total Invoice Amount	27,123.80	

Rupees : Twenty Seven Thousand One Hundred Twenty Three and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No. 101479
Date: 17/11/22
Sign:
R.R. DIST.

Purchase Order

Page(s) 1 Of 1   16-11-2022 13:31:35

94060
15.11.22 1:41:01

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50C
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	94060	203152
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	22,681.77	0.00	18.00	26,764.49
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	1.00	304.50	0.00	18.00	359.31
	Total Order Value . . .					**27,123.80**

Rupees : Twenty Seven Thousand One Hundred Twenty Three and Paise Eighty Only.

Terms and Conditions :-

Specification /	Acer Extensa laptop intel Pentium quard core(4GB/256GB NVMe SSD/Windows 11 Home /Black)EX215-31 with 39.6cm (15.6 inch)
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for new accounts intern purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

17/11/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form						
Company Name:	G V Research Center	Date:	2022-11-03			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203152			
Material required before date:		ID No.	81158			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1120-Peripherals-Laptop computer----Nos	1	0	1		
2	COMP1896-Peripherals-Laptop bag----Nos	1	0	1		
3	COMP3485-Peripherals-Mouse----Nos PO 94060.	1	0	1		
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for new accounts intern					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Suneel		17 NOV 2022			
Approved By:			MINISH PARIKH			
Sign & Date:			MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
G V Research Centers Pvt Ltd.	DC No.	23011
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	DC Date.	17-11-2022
	PO No.	94060
	PO Date.	16-11-2022
	Req ID	81158
GSTIN : 36AAHCG4562D1ZP	Req Date	03-11-2022
	Loc Req No	203152

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1
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INWARD
Inward No: 676 Dt: 17/11/22
MRN No: Dt:
Received By: Jaman Sign:
MODI PROPERTIES

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DEPT.
INWARD
No: 84963
Date: 23/11/22
Sign:

for Summit Sales LLP

Authorised signatory