PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 03/12/22 | Prepared by | Minish | Serial no. | **11178** |
| Supplier name | Ganji Venkannah & sons | | | HO inward no. | |
| Firm/Company | GVRC | Project | Innopolis | HO received date | |
| PO/WO date | 08/11/22 | PO/WO No. | 93726 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 4060 | 9/11/22 | 4,000/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 4,000/- |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: 113670 | Proof of delivery matches MRN ☑ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4,000/- |
| Amount E – PO / WO value: | 4,000/- |
| Amount F – Difference (A – E): | - |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 12/12/22 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ashajyothi | | | | |
| Sign: | Ashajyothi | | | | |
| Date | 3/12/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

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03 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**TAX INVOICE** *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : 2fb2d19288949265a207781b5f53334b53a6895-b811f25b289e093a0fe4fbde0
Ack No. : 112214506441153
Ack Date : 9-Nov-22

**GANJI VENKANNAH & SONS-(from2022-2023)**
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

| | |
|---|---|
| Invoice No. **4060** | Dated **9-Nov-22** |
| Delivery Note **DIRECT** | Mode/Terms of Payment **CREDIT** |
| Reference No. & Date. | Other References |
| Buyer's Order No. **93726** | Dated **8-Nov-22** |
| Dispatch Doc No. | Delivery Note Date **9-Nov-22** |
| Dispatched through | Destination |
| Terms of Delivery | |

Consignee (Ship to)
**GV RESEARCH CENTER PVT LTD.,**
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
**GV RESEARCH CENTER PVT LTD.,**
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

| Sl No. | Description of Goods and Services | HSN/SAC | Quantity | Rate (Incl. of Tax) | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **JUST SPARY BLUE 400 ML CAN** | 3208 | **5 Nos** | 200.00 | 169.49 | Nos | | **847.45** |
| 2 | **JUST SPARY ORANGE 400 ML CAN** | 3208 | **5 Nos** | 200.00 | 169.49 | Nos | | **847.45** |
| 3 | **JUST SPARY YELLOE 400 ML CAN** | 3208 | **5 Nos** | 200.00 | 169.49 | Nos | | **847.45** |
| 4 | **JUST SPARY RED 400 ML CAN** | 3208 | **5 Nos** | 200.00 | 169.49 | Nos | | **847.45** |
| | | | | | | | | 3,389.80 |
| | ***CGST*** | | | | | | | **305.08** |
| | ***SGST*** | | | | | | | **305.08** |
| | ***Round Off*** | | | | | | | **0.04** |
| | Total | | **20 Nos** | | | | | **₹ 4,000.00** |

SUMMIT SALES LLP R.R. DEPT. IN WARD No. 10784 Date 23/11/22 Sign

INWARD
Inward No: 10438 Dt: 10-11-22
MRN No: 113670 Dt: 11/11/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

Amount Chargeable (in words) *E. & O.E*
**INR Four Thousand Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 3208 | 3,389.80 | 9% | 305.08 | 9% | 305.08 | 610.16 |
| 998518 | | 9% | | 9% | | |
| Total | **3,389.80** | | **305.08** | | **305.08** | **610.16** |

Tax Amount (in words) : **INR Six Hundred Ten and Sixteen Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-(from2022-2023)
GANJI VENKANNA AND SONS SEC'BAD
Authorised Signatory

This is a Computer Generated Invoice

# Purchase Order

 08-11-2022 14:59:24

93726
01.11.22 2:54:36

ργ

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabac
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Ganji Venkannah & sons (Asian Paints) | **Doc No** | 93726 | 206410 |
| #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India. | **Doc Date** | 08-11-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AABFG9288K1ZT 040-40146505 | **Quote Date** | 07-11-2022 | |
| 27710339,27719935,277807357 | **SupplyType** | Supply | |

**Kind Attn : Mr.Ganji Ashok**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 498600 - PAIN-Paints - Spray Paint Can-- - NA - Nos<br>*Yellow-5,Blue-5,orange-5,red-5* | 20.00 | 169.49 | 0.00 | 18.00 | 3,999.96 |
| | | | | | **Total Order Value . . .** | **3,999.96** |

Rupees : Three Thousand Nine Hundred Ninty Nine and Paise Ninty Six Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of "Asian" brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | by next day |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | NIl |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right items not confirming to qlty & specs. Above order for 3600 marking purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 09/11/22

Accepted the above Terms And Conditions

For *Ganji Venkannah & sons (Asian Paints)*

Name : ______________________

Date : __/__/____

| Requisition Form | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | GVRC | | | | | |
| Site & Phase : | Innopolis | Date: | 07.11.2022 | | | |
| Unit No./Block No. | | Time: | 10:20 | | | |
| Supplier: | | | | | | |
| Material required before date: | | Req. No. | 206410 | | | |
| | | ID No. | 81268 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | PAIN4986-paints-Spray Paint Can----Nos orange 2 blue 5 yellow 9 red 4 | 20 | 0 | 20 | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | PO 93726 | | | | | |
| 5 | Enclusions 200 | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Towards 3600 marking purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | Purchase | | | MD |
| Prepared By: | S.Nagamani | | | | | |
| Approved By: | Mr.Madhu | | | | | |
| Sign & Date: | 07.11.2022 | | | | | |

APPROVED
09 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT