PURCHASE DIVISION
Advice for approval for credit to supplier

E

| Date: | 03/12/22 | Prepared by | Minish | Serial no. | **11179** |
|---|---|---|---|---|---|
| Supplier name | Reflections Electricals | | | HO inward no. | |
| Firm/Company | GVRC | Project | Innopolis | HO received date | |
| PO/WO date | 03/11/22 | PO/WO No. | 93565 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 3167 | 16/11/22 | 16,048/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 16,048/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| MRN nos.: | 114019 | Proof of delivery matches MRN | ☑ Yes □ No |
|---|---|---|---|

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 16,048/- |
| Amount E – PO / WO value: | 16,048/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 12/12/22 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | 03 DEC 2022 | | | |
| Date | | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

| | | |
|---|---|---|
| **Reflections Electricals Pvt Ltd.**<br>5-4-187/7, M G Road & R P Road Junction<br>Ranigunj, Secunderabad 500003 T.S<br>Phone: 04027543785, 9705577776<br>GSTIN/UIN: 36AADCR2047Q1ZZ<br>State Name : Telangana, Code : 36<br>E-Mail : reflections_hyderabad@yahoo.com | Invoice No.<br>**3167** | Dated<br>**16-Nov-2022** |
| | Delivery Note<br>**722** | Mode/Terms of Payment<br>**Against Delivery** |
| | Reference No. & Date.<br>**3167 dt. 16-Nov-2022** | Other References |
| Consignee (Ship to)<br>**G V Research Centers Pvt Ltd**<br>5-4187/3&4, Soham Mansion, M G Road, Secunderabad<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**93565/206394** | Dated<br>**3-Nov-2022** |
| | Dispatch Doc No. | Delivery Note Date<br>**16-Nov-2022** |
| | Dispatched through<br>**Your Self** | Destination<br>**Innopolis, Turkapally** |
| Buyer (Bill to)<br>**G V Research Centers Pvt Ltd**<br>5-4187/3&4, Soham Mansion, M G Road, Secunderabad<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **Floodlight 50W 6500K D915065-1** | 940542 | 18 % | **10.0000 nos** | 1,360.00 | nos | **13,600.00** |
| | ***OUTPUT CGST*** | | | | | | **1,224.00** |
| | ***OUTPUT SGST*** | | | | | | **1,224.00** |
| | Total | | | **10.0000 nos** | | | **₹ 16,048.00** |

INWARD
Inward No: 16524 Dt: 19/11/22
MRN No: 11409 Dt: 19/11/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Amount Chargeable (in words)

E. & O.E

**INR Sixteen Thousand Forty Eight Only**

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 940542 | 13,600.00 | 9% | 1,224.00 | 9% | 1,224.00 | 2,448.00 |
| **Total** | **13,600.00** | | **1,224.00** | | **1,224.00** | **2,448.00** |

Tax Amount (in words) : **INR Two Thousand Four Hundred Forty Eight Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUMANT SALES LLP R.R. DEPT.
IN WARD No: 101783 Date: 23/11/22 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

 03-11-2022 1:27:34 PM

93565

01.11.22 2:46:15

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500...
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Reflections Electricals Pvt. Ltd., | **Doc No** | 93565 | 206394 |
| 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 | **Doc Date** | 03-11-2022 | |
| | **Quote No** | nil | |
| **GSTIN** 36AADCR2047Q1ZZ 27540307 | **Quote Date** | 03-11-2022 | |
| 27543785.. 9849875767 | **SupplyType** | Supply | |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos | 10.00 | 1,360.00 | 0.00 | 18.00 | 16,048.00 |
| | | | | | **Total Order Value . . .** | **16,048.00** |

Rupees : Sixteen Thousand Fourty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'Wipro' brand, |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 10 years warranty. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for 3600 and 4500 motars and 4545 lightening vault purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

03/11/22

Name : ______

Contact - -

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | GVRC | | | | | |
| Site & Phase : | innopolis | Date: | 03.11.2022 | | | |
| Unit No./Block No. | | Time: | 10.45 | | | |
| Supplier: | | | | | | |
| Material required before date: | urgent | Req. No. | 206394 | | | |
| | | ID No. | 81149 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELEC6647-Electrical-Copper Flat Cable-3 core-Gloster-1.5sqmm-Mtrs | 100 | 0 | 100 | | |
| 2 | ELEC4560-Electrical-Al service wire -2 mm-South Kimg-90mtrs-Bundles PO 893557 | 5 | 0 | 5 | | |
| 3 | ELEC8024-Electrical-Al service wire -4 mm-South Kimg-90mtrs-Bundles | 5 | 0 | 5 | | |
| 4 | ELEC6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos PO 893565 | 10 | 0 | 10 | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Towards 3600 and4500 motars and 4545 ligtening vault purpose. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | APPROVED | Purchase | | MD |
| Prepared By: | S.Nagamani | | 03 NOV 2022 | | | |
| Approved By: | Mr.Madhu | | | | | |
| Sign & Date: | 03.11.2022 | | MINISH PARIKH MANAGER PROCUREMENT | | | |