

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		03/12/22	Prepared by	Minish	Serial no.	11180
Supplier name		Sunil Fastners			HO inward no.	
Firm/Company		GURC	Project	Innopolis	HO received date	
PO/WO date		03/11/22	PO/WO No.	93613	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	1141	3/11/22	5,664/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					5,664/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	113677			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					5,664/-	
Amount E – PO / WO value:					5,664/-	
Amount F – Difference (A – E):					-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			12/12/22			
Remarks: final bill						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	Ashayyothi					
Sign:	[Signature]					
Date	3/12/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



CASH CREDIT

SUNIL FASTENERS



DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. **1141**
Date **3/11/22**

M/s. GV Research centers pvt ltd
Secbad

Date _____ PO 936/3 Date _____

Party's GST No. 36AAHCG4562D2ZP Phone _____

HSN Code	PARTICULARS	Quantity	Unit Price	Rs.	Amount	Ps.
7318	6x32 SS Screws →	1000 P	2/-	2000	2000	
4	6x50 SS " ←	1000 P	2/80	28000	28000	
				TOTAL	4800	P
				SGST @ 9%	432	P
				CGST @ 9%	432	P
				IGST @ 18%		
				P & F		
				GRAND TOTAL	5664	P

INWARD
 Inward No: 10113 Dt: 10-11-22
 MRN No: 112627 Dt: _____
 Received By: Devi Sign: Devi
 Genome Valley Research Center Pvt. Ltd.

INWARD
 No: 101781
 Date: 23/11/22
 Sign: _____
 R.P. ROAD, SECUNDERABAD

BANK DETAILS :

Kotak Mahendra Bank
A/c. No. : 3745107485
IFSC Code : KKBK0007529
Branch : R.P. Road, Secunderabad

GSTIN : 36ACMPY8582F1ZR

State Code : 36

For SUNIL FASTENERS

1. Payment within _____ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

Authorized Signatory



Purchase Order

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04-11-2022 15:26:05



01.11.22 2:52:15

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Sunil Fastners
5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003

GSTIN 36ACMPY8582F1ZR

9397044443

9397044443

Doc No	93613	206399
Doc Date	03-11-2022	
Quote No	nil	
Quote Date	03-11-2022	
SupplyType	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 432700 - HARD-Hardware - SS Screws -Pan Head- - 6x32mm - Pkts 500 no's per packet	2.00	1,000.00	0.00	18.00	2,360.00
2 462400 - HARD-Hardware - SS Screws -Pan Head- - 6x50mm - Pkts 500 no's per packet	2.00	1,400.00	0.00	18.00	3,304.00
Total Order Value . . .					5,664.00

Rupees : Five Thousand Six Hundred Sixty Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms 100% Advance

Tax Inclusive of all taxes

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid 5,664 /-by RTGS/NEFT

Other Terms We reserve the right to reject items not conforming quality and specifications.Above order for 4545 cellar using purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sunil Fastners**

Name : _____

Date : ___/___/___

Requisition Form		Date	03 11 2022		
Company Name		GVRC			
Site & Phase		immopolis	Time	10:45	
Unit No./Block No					
Supplier					
Material required before date		urgent	Req No	206399	
S No		Item	ID No	61184	
1	HARD4327-Hardware-SS Screws -Pan Head--6x32MM-Pkts	500 Nos Per Pkt	Qty required	2	Order Qty
2	HARD4624-Hardware-SS Screws -Pan Head--6x50MM-Pkts	500 b r	Qty available at site	0	Inward No
3		pos 063193		0	Inward Date
4				2	1000/- Per Pkt
5				2	1400/- "
6					+18/-
7					
8					
9					
10					
Remarks		Towards 4545 seller using purpose			
Prepared By		Engineer	Project Manager		
Approved By		S Najamann			
Sign & Date		Mr Madhu			
		03 11 2022			

APPROVED
 05 NOV 2022
 MINISH PARIKH
 MANAGER PROCUREMENT

M/D