PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/12/22	Prepared by	Deepa	Serial no.	**11139**
Supplier name	Abdul Aziz			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	1/9/22	PO/WO No.	9151 2	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	032	1/12/22	90,907/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	90,907/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	90,907/-
Amount E – PO / WO value:	90,950/-
Amount F – Difference (A – E):	43/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	Venkatesh			
Sign:	[signature]				
Date	3/12/22	APPROVED 02 DEC 2022 P. VENKATESHWARLU			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ABDUL AZIZ

TAX INVOICE CASH /

Cell : 9908194281
9182242690

ABDUL AZIZ

Supplier & Contractors

Spl. in : Plaster of Paris, False Ceiling, Gypsum Board, Partition Works, Thermacol Ceiling, Armstrong, Border, Flower & All Types of Ceiling Works.

14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500 018. Email : rkdecorators@gmail.com

Seller GST No.: 36AYAPA9482A2ZQ Pan No. AYAPA9482A Mode of Transport : Product Reference No. State : Telangana, State Code : 36	Invoice No. : 032 Invoice Date : 01/12/2022 Date of Supply : PO No. & Date : 91512
Details of Receiver / Billed to : Name : Modi Properties P.V.T. L.T.D Address : mallapur Buyer GSTIN 36AABCM4761E1ZM State.......Code.......	**Details of Delivery Address :** Name : Address : Buyer GSTIN State.......Code.......

S.No.	NAME OF THE PRODUCT	HSN Code	Qty.	Unit Price	Taxable Value
1	false ceilling work flaat no:- B.303, C,506		2140	36	77,040

SUMMIT SALES LLP
IN WARD
No. 102075
Date: 30/11/22
Sign:
R.R. DIST.

Total Invoice Amount : (Inwords) Ninty thausand nine hundred Seven only	Total Amount Before Tax	77,040
	Add CGST @ 9 %	6,933.6
	Add SGST @ 9 %	6,933.6
	Add IGST @.......%	
	Total Amount GST	13,867.2
Goods once sold will not be taken back. Our responsibility ceases once delivery made.	Total Amount After Tax	90,907.2
	GST Payable on Reverse Charge	

For **ABDUL AZIZ**

Purchase Order

 03-09-2022 13:55:22 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Abdul Aziz #14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500018	**Doc No**	91512	178720
	Doc Date	01-09-2022	
	Quote No	Nil	
GSTIN 36AYAPA9482A2ZQ	**Quote Date**	01-09-2022	
9908194281	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Abdul Aziz

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	152100 - BUIL-Building Material - Plain False Ceiling-Gypsum- - - - Sqm *199 x 10.76 =2141sft*	2,141.00	36.00	0.00	18.00	90,949.68
					Total Order Value . . .	**90,949.68**

Rupees : Ninty Thousand Nine Hundred Fourty Nine and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / Brand	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	50% advance at the time of PO, balance on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Rs. 16,992/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C- 506 & B-303 Flat use purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

05/09/22

Name : ______

Accepted the above Terms And Conditions

For *Abdul Aziz*

Name : ______

Date : __/__/____

Estimate

 01-09-2022 16:14:00

91512
01.09.22 10:54:24

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Abdul Aziz
#14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500018

GSTIN 36AYAPA9482A2ZQ

9908194281

Doc No	91512	178720
Doc Date	01-09-2022	
Quote No	Nil	
Quote Date	01-09-2022	
SupplyType	Supply And Installation	

Kind Attn : Mr. Abdul Aziz

Estimate for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
02 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

Mani

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : Vamsi 01/09/22

Accepted the above Terms And Conditions

For *Abdul Aziz*

Name :

Date : __/__/____

Requisition Form

Company Name:	MPPL						
Site & Phase :	May Flower Platinum	Date:	16-08-2022				
Flat Block no.		Time:					
Supplier:	Aziz						
Material required before	91512 22-08-2022	Req. No.	178720				
		ID No.	79350				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	BUIL1521-Building Material-Plain False Ceiling-Gypsum---Sqm	199	0	199			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards luxury flats C-506 and B-303 flats use purpose						
	Engineer	Project Manager	Purchase	MD			
Prepared By:	K.Narender Reddy						
Approved By:		16/8/22					
Sign & Date:							

APPROVED BY
02 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
01 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

ID : 72347, 72348

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1340		Date - site bills Register		14-09-22	
Company Name:	MPPL		Site:		mayflower platinum	
Name of Contractor	Aziz					
Nature of work	false ceiling.					
Work done	From Date	20-06-22		To Date	25-7-22	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
	False ceiling					
1.	work at B-303					
2.	plain false ceiling	439	36.00	Sft	17,748=00	
3.	verticals	577	36.00	Sft	20,772=00	
4.	GST				6,933.60	
5.	-506					
6.	plain false ceiling	493	36.00	Sft	17,748=00	
7.	verticals	577	36.00	Sft	20,772=00	
8.	GST				6,933.60	
9.						
10.						
11.	Total				90,907=00	
Bill required	☑ YES ☐ NO.		GST bill required		☑ YES ☐ NO.	
Measurement & estimate sheet:	☐ Required ☐ Not required		Measurement & estimate sheet:		☑ Enclosed ☐ Not enclosed	
PO/WO no.	91512		PO/WO date:		01/09/2022	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by MD:
Date: 14/9/2022	Date: 07/10/22	Date:
Sign:	Sign: Nagalaxmi	Sign

APPROVED BY
08 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET					Approved				
Company Name:		MPPL							
Project:		May Flower Patinum							
Work Description:		False Ceiling Work at Flats - B-303, C-506-Luxury Flats							
Name of the Contractor		Aziz							
Prepared By		K. Narender Reddy							
Date:		14-09-2022							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	**Item Head**	**Item Description**	**Length**	**Width**	**Height**	**Nos.**	**Quantity**	**Units**	**Item Head Total**
	False Ceiling Work at Flats - B-303, C-506-Luxury Flats								
1	Flat No.B-303 1800 sft	Drawing	14.25	10.75	1.00	1.00	153	sft	
		Passage	14.50	5.00	1.00	1.00	73	sft	
		Living	17.00	11.00	1.00	1.00	187	sft	
		Dining	9.75	8.25	1.00	1.00	80	sft	
		Total Area							493
	Verticals	Drawing							
		Cut out	5.00	2.00	1.00	1.00	10	Rft	
		Vertical	120.00	1.00	1.00	1.00	120	Rft	
		vertical	75.00	1.00	1.00	1.00	75	Rft	
		Living							
		vertical	226.00	1.00	1.00	1.00	226	Rft	
		Rafters	36.00	1.00	1.00	1.00	36	Rft	
		Dining							
		Cut out	4.00	1.00	1.00	1.00	4	Rft	
		vertical	82.00	1.00	1.00	1.00	82	Rft	
		Rafters	24.00	1.00	1.00	1.00	24	Rft	
									577
2	Flat No.C-506 1800 sft	Drawing	14.25	10.75	1.00	1.00	153	sft	
		Passage	14.50	5.00	1.00	1.00	73	sft	
		Living	17.00	11.00	1.00	1.00	187	sft	
		Dining	9.75	8.25	1.00	1.00	80	sft	
		Total Area							493
	Verticals	Drawing							
		Cut out	5.00	2.00	1.00	1.00	10	Rft	
		Vertical	120.00	1.00	1.00	1.00	120	Rft	
		vertical	75.00	1.00	1.00	1.00	75	Rft	
		Living							
		vertical	226.00	1.00	1.00	1.00	226	Rft	
		Rafters	36.00	1.00	1.00	1.00	36	Rft	
		Dining							
		Cut out	4.00	1.00	1.00	1.00	4	Rft	
		vertical	82.00	1.00	1.00	1.00	82	Rft	
		Rafters	24.00	1.00	1.00	1.00	24	Rft	
									577

ESTIMATE SHEET						Approved	
Company Name:		MPPL					
Project:		May Flower Patinum					
Work Description:		False Ceiling Work at Flats - B-303, C-506-Luxury Flats					
Name of the Contractor		Aziz					
Prepared By		K. Narender Reddy					
Date:		14-09-2022					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
	False Ceiling Work at Flats - B-303, C-506-Luxury Flats						
1	false ceiling	Plain false ceiling	493.00	sft	36.00	17,748.00	
	B-303	verticals	577.00	sft	36.00	20,772.00	
			1,070.00				38520
		GST				6,933.60	
		Total					45454
2	false ceiling	Plain false ceiling	493.00	sft	36.00	17,748.00	
	C-506	verticals	577.00	sft	36.00	20,772.00	
			1,070.00				38520
		GST				6,933.60	
		Total					45454
		Grand Total					90907
	Amount in words Ninety Thousand Nine Hundred and Seven rupees only						