PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	02/12/22	Prepared by	Deepa	Serial no.	11042
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	17/11/22	PO/WO No.	94087	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27248	29/11/22	96,504/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	96,504/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	96,504/-
Amount E – PO / WO value:	96,504/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deps	Venkar			
Sign:	[signature]	APPROVED			
Date	2/12/22	02 DEC 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	27248
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	29-11-2022
	PO No.	94087
	PO Date.	17-11-2022
	Req ID	81638
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	17-11-2022
	Loc Req No	142371

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	578100 - TLFL-Tiles - Floor 95 Boxes	69072100	138	592.63	81,782.94	18	14,720.92
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	81,782.94	14,720.92
	7,360.46	7,360.46	Total Invoice Amount	96,503.87	

Rupees : Ninty Six Thousand Five Hundred Three and Paise Eighty Seven Only.

SUMMIT SALES LLP IN WARD No. 101989 Date: 29/11/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 17-11-2022 12:06:35 PM Origin

94087
15.11.22 1:41:02

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	94087	142371
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	578100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Bottochino Fiorito - 600x1200mm - sqm *95 Boxes*	138.00	592.63	0.00	18.00	96,503.87
				Total Order Value . . .		**96,503.87**

Rupees : Ninty Six Thousand Five Hundred Three and Paise Eighty Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Flat no.706 purpose
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Venny 18/11/22

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty KowkurLLP	Date:	2022-11-17			
Site & Phase :	GHT	Time:	2024-12-01			
Unit No./Block No.	A & B Blcok					
Supplier:	SSLLP	Req. No.	142371			
Material required before date:	2022-11-18	ID No.	81638			
S No	Item 94087	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TILE5781-Tiles-Floor Tiles-Vitrified-Nitco-Bottochino Fiorito-600x1200MM-Sqm 1.44 96	138		138		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Flat no 706 purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	2022-11-17					

APPROVED
18 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE