PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5-12-22	Prepared by	S. JaySudha	Serial no.	11301
Supplier name	Reflections Electricals pvt. ltd.			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	21-11-22	PO/WO No.	94203	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3419	1-12-22	21,028/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,028/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	114619	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,028/-
Amount E – PO / WO value:	41,347/-
Amount F – Difference (A – E):	20,319/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		05 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3419**	Dated **1-Dec-2022**
	Delivery Note **770**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3419 dt. 1-Dec-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **94203/170454**	Dated **21-Nov-2022**
	Dispatch Doc No.	Delivery Note Date **1-Dec-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Fan Regulator B1900**	841490	18 %	**90.0000 nos**	198.00	nos	**17,820.00**
	OUTPUT CGST						**1,603.80**
	OUTPUT SGST						**1,603.80**
	Rounding Off						**0.40**
	Total			**90.0000 nos**			**₹ 21,028.00**

INWARD
Inward No. 19074 Dt: 1-12-22
MRN No: 114619 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 102210
Date: 5/12/2
Sign: 2
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Twenty One Thousand Twenty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
841490	17,820.00	9%	1,603.80	9%	1,603.80	3,207.60
Total	**17,820.00**		**1,603.80**		**1,603.80**	**3,207.60**

Tax Amount (in words) : **INR Three Thousand Two Hundred Seven and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 21-11-2022 16:36:04

94203
16.11.22 3:05:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	94203	170454
	Doc Date	21-11-2022	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-11-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	90.00	660.00	70.00	18.00	21,027.60
2	983500 - ELSW-Electrical - TV Socket --Wipro NW - - - Nos	80.00	49.50	0.00	18.00	4,672.80
3	685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	20.00	185.00	70.00	18.00	1,309.80
4	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	900.00	45.00	70.00	18.00	14,337.00
					Total Order Value . . .	**41,347.20**

Rupees : Fourty One Thousand Three Hundred Fourty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock repleneshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART[illegible]

S.no.	Bill n[illegible]	[illegible]	[illegible]unt
1.	3277	23/11/22	20,603/-
2.	3419	1-12-22	21,028/-
3.			
4.			
5.			

For *Summit Sales LLP*
Authorised Signatory

Name : 22/11/22

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	17.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170454			
Material required before date:		ID No.	81723			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC2741-Electrical-Fan Dimmer--Wipro NW--Nos	90	209	90		
2	ELEC9835-Electrical-TV Socket --Wipro NW--Nos	80	111	80		
3	ELEC6856-Electrical-Bell Push--Wipro NW--Nos	20	43	20		
4	ELEC5426-Electrical-Switch Blank Plate--Wipro NW--Nos	900	2838	900		
5	ELEC9083-Electrical-DB-TPN-3-Phase--4Way-Nos	15	15	15		
6	ELEC9595-Electrical-DB-TPN-3-Phase--6Way-Nos	15	11	15		
7	ELEC5195-Electrical-MCB Dummies-PVC-Wipro NW--Nos	200	55	200		
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:	Minish					
Sign & Date:						

Po8 94203

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR