PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/12/22	Prepared by	Deepa	Serial no.	11013
Supplier name	yousuf ali			HO inward no.	
Firm/Company	MPPl	Project	MPl	HO received date	
PO/WO date	—	PO/WO No.	—	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	499	3/12/22	49,147/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	49,147/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	

MRN nos.:	Report attached	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	49,147/
Amount E – PO / WO value:	49147/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
~~Close PO / WO~~	☑ Yes □ No ~~– wait for balance material □ Other~~
Payment – due date	12/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	Venu			
Sign:		APPROVED			
Date	3/12/22	03 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. V... MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AFBPY 8773N1ZE

TAX INVOICE

Direct

Cell: 9885864330

YOUSUF ALI
INTERIORS

PVC PANNELS AND GI CHANNELS GYPSUM BOARD SUPPLIERS

SPL.IN GYPSUM FALSE CEILING, GYPSUM PARTITION, PVC CEILING, & ETC. ALL TYPES OF FALSE CEILING WORKS IS DONE

2-2-50/A/1, Rahath Nagar, Amberpet, Hyderabad, Telangana-13.

M/s. MODi Properties. PVT LTD

Address: Mallapur (MPL)

Phone:

GSTIN: 36AABCM4761E1ZM

Invoice No. 499 Date: 03/12/2022

P.O. No. Date:

Vehicle No.

S.No.	PARTICULARS	HSN Code	Quanity	Rate	Amount
1	PVC false ceiling Works in Bathrooms. A, B, And C Block	–	49	850	41650=00
			Total Amount Before Tax		41,650=00
			CGST %	9	3748=50
			SGST %	9	3748=50
			IGST %	–	–
			Grand Total		49,147=00

SUMMIT SALES LLP
IN WARD
No: 102176
Date: 3/12/22
Sign:
R.R. DIST.

For YOUSUF ALI

YY

Authorized Signatory

No Return
No Exchange

— Duplicate bill —

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1378	Date - site bills Register	07-11-22
Company Name:	MPPL	Site:	mayflower platinum
Name of Contractor	Yousuf Ali		
Nature of work	False ceiling		
Work done	From Date 5-10-22	To Date	5-11-22

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
	Bathroom false					
1.	ceiling work at					
2.						
3.	A, B & C					
4.	block flats	49	8.50	nos	41,650=00	
5.						
6.						
7.						
8.						
9.	GST 18%				6,980=00	
10.						
11.	Total:				48 630=00	

Bill required	✓YES ☐ NO.	GST bill required	✓YES ☐ NO.
Measurement & estimate sheet:	✓Required ☐ Not required	Measurement & estimate sheet:	✓Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D
Date: 7/11/22	Date: 01/12/22	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
02 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		MPL	Prepared by:		N.Subhash				
Project		May Flower Platinum							
Work Description:		Bathroom false ceiling work							
Contractor Name:		Yousuf Ali							
Date:		07-11-2022							
			A	B	C				
S.No	**Item Head**	**Item Description**	**Length**	**Width**	**Height**	**Nos**	**Quantity**	**Units**	**Total Head**
	Bathroom false ceiling work A-102, A-103, A-108, A-503, A-703, A-803, B-102, B-103, B-403, B-502, B-503, B-701, B-703, B-802, B-804, B-904, C-306, C-506,								
		C-602, C-603, C-703, C-706 , C-803							
1	Bathroom falsceiling work	Bathroom false ceiling work	1.00	1.00	1.00	49.00	49.00	nos	

ESTIMATE SHEET							
Company Name:		MPL	Prepared by:		N.Subhash		
Project:		May Flower Platinum					
Work Description:		Bathroom false ceiling work					
Contractor Name:		Yousuf Ali					
Date:		07-11-2022					
S.No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Grand Total**
	Bathroom false ceiling work A-102, A-103, A-108, A-503, A-703, A-803, B-102, B-103, B-403, B-502, B-503, B-701, B-703, B-802, B-804, B-904, C-306, C-506, C-602, C-603, C-703, C-706 , C-803		-				
1	Bathroom falsceiling work	Bathroom false ceiling work	49.00	nos	850	41650	
		Sub total				41650	
					GST 18%	6980	
					Total	48630	
	Amount in words- Fourty Eight Thousand Six Hundred and THirty Rupees only						