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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/12/22	Prepared by	Kalpana	Serial no.	11217
Supplier name	SFS Hardware			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	03/11/22	PO/WO No.	93558	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	260	10/11/22	2,410/-	☑ Yes □ No
2.				☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,410/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103787 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,410/-
Amount E – PO / WO value:	2,410/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesh			
Sign:		APPROVED			
Date		03 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE
#30-26 3rd FLOOR PLOT NO 36
BURHANI HOUSING SOCIETY RTC COLONY
TRIMULGHEERY HYDERABAD 500-015
Mobile : 9550505717
Company's GSTIN: 36BJJPG3515K1Z6

Invoice No : 260 | **Dated: 10-11-2022**
Delivery challan no : | Dated :

PO NO : **93558 - 184749**
PO Date : 03-11-2022

Buyer:
M/s. SILVER OAK VILLAS LLP
5-4-187/3 & 4, II FLOOR, MG ROAD
SECUNDERABAD - 500003
Buyer's GSTIN : 36ADBFS3288A2Z7

Despatched Through : **BY HAND / DRIVER**
Despatched Date : 10-11-22
State Code: **36**

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	ANCHOR BOLT PIN TYPE SIZE : 12 X 62.5	7318	200.00 NOS	10.21	18.00%	2,042.00
	P. H 11/11/22 TS10UB5649					
	TRANSPORTATION CHARGES :					0.00
					TOTAL :	**2,042.00**
	Total Tax Amount: 367.56				**CGST @ 9 %**	183.78
					SGST @ 9 %	183.78
					Round off	0.44
					Grand Total	**2,410.00**

INWARD
Inward No: 8027 Dt: 12/11/22
MRN No: 103787 Dt: 12/11/22
Received By: Sign:
(Silver Oak Villas-Part-III)

Amount Chargeable (in words)

Rs: TWO THOUSAND FOUR HUNDRED AND TEN ONLY

Company's Bank Details
Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 181446 Date: 16/11/22 Sign:

For SFS HARDWARE

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
This is a computer generated Invoice / Subject to Secunderabad Juridiction.

Authorised Signatory

Purchase Order

03-11-2022 11:51:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

93558
01.11.22 2:46:15

Supplier Details

SFS Hardware

30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15

GSTIN 36BJJPG3515K1Z6

9550505717

Doc No	93558	184749
Doc Date	03-11-2022	
Quote No	Nil	
Quote Date	31-10-2022	
SupplyType	Supply	

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	129500 - HARD-Hardware - Anchor bolt -Pin Type- - 12x62.50mm - Nos	200.00	10.21	0.00	18.00	2,409.56
					Total Order Value . . .	**2,409.56**

Rupees : Two Thousand Four Hundred Nine and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next 3 Days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice+copy of proof delivery is required to process invoice for payment. Do not send original invoice to site.Original invoice must be send to Ho office or purchase site office. Proof of delivery/Dc can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Venu 03/11/22

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***SFS Hardware***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas					
Site & Phase :	SOV-III	Date:	31-10-2022			
Unit No./Block No.	Site Use	Time:	5:00			
Supplier:						
Material required before date:	Urgent	Req. No.	184749			
S No	Item	ID No.	81052			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1295-Hardware-Anchor bolt -Pin Type--12x62.50MM-Nos rate. 75 14 + GST 18%	200nos	0	200nos		
2						
3						
4	10-21+18%.					
5						
6						
7						
8	93558.					
9						
10						
Remarks:	For Site Use Purpose					
	Engineer					
Prepared By:	K.Tulasi Rani	Project Manager		Purchase		MD
Approved By:						
Sign & Date:						