PURCHASE DIVISION
Advice for approval for credit to supplier

C

Date:	05/12/22	Prepared by	Kalpana	Serial no.	11325
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	16/11/22	PO/WO No.	94062	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	154	03/12/22	12,759/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			11,342/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.: 114352		Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			1417/-
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			12,759/-
Amount E – PO / WO value:			11,342/-
Amount F – Difference (A – E):			1417/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	12/12/22		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Vasant			
Sign:					
Date		APPROVED 05 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT
Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality mallapur. LLP.
(GMR.)

Sl.No. 154 Date 03/12/2022
D.C.No. 154 Date :
P.O.No. 94062 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	supply of plants		-	12.759	20
			TOTAL	12,759	20

SUMMIT SALES LLP IN WARD No: 102164 Date: 3/12/22 Sign: R.R. DIST.

GREEN BELT SERVICES
Bank Name: HDFC Bank
A/c. No.50200055048996
IFSC Code: HDFC0002019

Rupees inwards: twelve Thousand seven Hundred fifty nine only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 17-11-2022 11:51:14

94062
15.11.22 1:41:01

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	94062	208273
	Doc Date	16-11-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	16-11-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	984300 - PLAN-Plants - Indoor Plant-Nephrolepis-Ferm- - - - Nos	60.00	150.00	0.00	6.00	9,540.00
2	430700 - PLAN-Plants - Plumeria Pudica-- - - - Nos	2.00	850.00	0.00	6.00	1,802.00
					Total Order Value . . .	**11,342.00**

Rupees : Eleven Thousand Three Hundred Fourty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For Amphitheater plantation use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : Vamsy 16/11/22

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MRM LLP	Date:	15.11.22				
Site & Phase :	GMR	Time:	10:30				
Unit No./Block No.	Amphiteatre plantation						
Supplier:		Req. No.	208273				
Material required before date:	Urgent	ID No.	81587				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLAN9843-Plants-Indoor Plant-Nephrolepis-Ferm---Nos	60	0	60			
2	PLAN4307-Plants-Plumeria Pudica----Nos	2	0	2			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Amphiteatre plantation use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Sufyan	Ram Prasad					
Approved By:							
Sign & Date:	11.11.22						

94062

150

Green belt

APPROVED
15 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality mallapur. LLP:

(GMR)

D.C.No. 154 Date: 26/11/2022

P.O.No: 94062 Date: ....

S.No.	PARTICULARS	QUANTITY
1	Nephroleps - Fern -	60 NO's
2	plumeria pudica -	2 NO's
3	Transport Extra -	

SUMMIT SALES LLP IN WARD No: 84725 Date: 3/12/22 Sign: R.R. DIST.

INWARD MODI REALTY MALLAPUR LLP Ward No 10112 Dt. 26/11/22 MRN No 114352 Dt. 28/11/22 Sign. Received By...

SUMMIT SALES LLP IN WARD No: 84836 Date: 5/12/22 Sign: R.R. DIST.

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory