PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	03/12/22	Prepared by	kalpana	Serial no.	**11216**
Supplier name	Legend Elevations			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	17/10/22	PO/WO No.	93020	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	305	7/11/22	10,770/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,770/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113536	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,967/-
Amount E – PO / WO value:	10,770/-
Amount F – Difference (A – E):	197/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venky APPROVED			
Sign:		06 DEC 2022			
Date		P. VENKATESHWARLU MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

Cell : 9246101075

LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS * * GLASS ELEVATIONS
*** HPL * ACP CLADDING * SIGNAGES ETC.,**

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. **E-mail : rsgrkst@gmail.com**

M/s. Silver Oak villas LLP.

Customer GST No 36ADBFS3288A2Z1.

Sl.No. 305

Date : 7/11/2022.

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching villa's Number Plates of Each size 4"x4". & Silver Oak Residency Name plate of size 12"x4". (52 Door Numbers & 1 Name Board - Total: 53 No's)	52- No's. 880- Sq.Inchs	Rs. 12/ Sq.Inch.	Rs. 10,560/	00

INWARD
Inward No: 2993 Dt: 7/11/22
MRN No: 113536. Dt: 7/11/22
Received By: Sign:
(Silver Oak Villas-Part-III)

P.O.No: 93020.

Bank Name : Bank of Maharashtra
A/c. Name : Legend Elevations
C-A/c : 60377761695
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST % 1%	Rs. 105/-
SGST % 1%	Rs. 105/-
IGST %	
Advance	
Balance	
GRAND TOTAL	Rs. 10,770/-

Rupees in words Ten Thousand Seven Seventy only.

GSTIN : GSTIN : 36AIKPG0292L2Z1

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 10447 Date: 16/11/22 Sign:

For M/s. LEGEND ELEVATIONS

G. Ravi

Customer's Signature **Signature**

Purchase Order

27-10-2022 3:30:22 PM

93020
18.10.22 2:23:35

Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Legend Elevations	**Doc No**	93020	184701
3-5-967,Narayanguda,Hyderabad.	**Doc Date**	17-10-2022	
	Quote No	Nil	
GSTIN 36AIKPG0292L2Z1	**Quote Date**	14-10-2022	
9246101075	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	480200 - STEL-Steel - SS-Number Plate- - 100X100mm - Sqinch *4x4 =16, 52 sq inch*	848.00	12.00	0.00	2.00	10,379.52
2	434900 - STEL-Steel - SS-Name Plate- - 100X300mm - Sqinch *12x4=48, 1 sq inch*	48.00	12.00	0.00	2.00	587.52
				Total Order Value . . .		**10,967.04**

Rupees : Ten Thousand Nine Hundred Sixty Seven and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no 137 to 185 and 96,97,99 flats purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	305	7/11/22	10,770/-
2.			
3.			
4.			
5.			

For *Silver Oak Villas LLP*

Authorised Signatory

Veeru 18/10/22

Accepted the above Terms And Conditions

For *Legend Elevations*

Name : ______________

Name : ______________

Date : __/__/____

Contact - -

		Date	14-10-2022				
Site & Phase	SOV-III	Time	11:50				
Unit No/Block No	Villa no 137 to 185 & 96,97,99						
Supplier		Req. No	184701				
Material required before date	17-10-2022	ID No	80650				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STEL4802-Steel-SS-Number Plate--100X100MM-Sqinch	53	0	53			
2	STEL4349-Steel-SS-Name Plate--100X300MM-Sqinch	1	0	1			
3	93020						
4							
5							
6							
7							
8							
9							
10							
Remarks	Number Plates for Villa no.137 to 185 and 96,97,99 and name plate for Apartment **Silver Oak Residency**						
	Engineer	Project Manager		Purchase	MD		
Prepared By:	K.Tulasi Rani			Venu			
Approved By:							
Sign & Date:							

APPROVED
19 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE