PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	03/12/22	Prepared by	Kalpana	Serial no.	11110
Supplier name	Rainbow UPVC Doors & windows			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	20/10/22	PO/WO No.	93130	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST-60-2022/2023	21/11/22	1,07,539/-	☑ Yes □ No
2.				☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,07,539/-
~~Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report~~	
MRN nos.: 114158 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,07,539/-
Amount E – PO / WO value:	1,07,539/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu-			
Sign:		APPROVED			
Date		04 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW UPVC DOORS AND WINDOWS
Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-60- 2022/2023
DATE : 21-11-2022

Delivery Location:
Silver Oak Villas Part III

To
Silver Oak Villas LLP
5-4-187/3&4,II nd floor, MG Road,
Secunderabad-500003
GSTIN : 36ADBFS3288A2Z7
PO No: 93130 Dated: 20-10-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	5	120	340.00	40,800.00
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	11	385.00	4,235.00
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	6	48	490.00	23,520.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00
5	39252000	503800-WIND-Windows-UPVC Sliding With mesh- 4' x 4'	1	16	375.00	6,000.00
6	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00
						-
						-
		SUB TOTAL				91,135.00
		Forwarding				0.00
		CGST	9%			8202.15
		SGST	9%			8202.15
		IGST 0.00%				0.00
		Round Off				0.00
Total: Rupees One Lakh Seven Thousand Five Hundred and Thirty Nine and Paise Thirty Only.						1,07,539.30

Ac/No : 919020007284349
Bank : AXIS BANK,PATANCHERU BRANCH.
IFSC : UTIB 0000687

Received

Signature with seal

For RAINBOW UPVC DOORS AND WINDOWS

Rainbow UPVC Doors And Windows

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 10/707
Date: 22/11/22
Sign:
R.R. DIST.

Purchase Order

 29-10-2022 3:45:05 PM

93130
18.10.22 2:23:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	93130	184718
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	20-10-2022	
	Quote No	Nil	
GSTIN 36AAXFR3365G1ZN	**Quote Date**	20-10-2022	
9100007123	**SupplyType**	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos *6,x4- 05 Nos- 24 sft per each*	5.00	8,160.00	0.00	18.00	48,144.00
2	657300 - WIND-Windows - UPVC-Sliding with mesh- - 900WX1050Hmm - Nos *3'x31/2 -01 nos-11 sft per each*	1.00	4,235.00	0.00	18.00	4,997.30
3	973900 - WIND-Windows - UPVC-Openable- - 600WX1200Hmm - Nos *2'x4' -06 nos-8 sft per each*	6.00	3,920.00	0.00	18.00	27,753.60
4	415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos *2'x2'-03 nos-4sft per each*	3.00	2,060.00	0.00	18.00	7,292.40
5	503800 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX1200Hmm - Nos *4'x4'-1 nos -16 sft per each*	1.00	6,000.00	0.00	18.00	7,080.00
6	498200 - WIND-Windows - UPVC-Fixed- - 1200WX1200Hmm - Nos *4x4 -2 nos 16 sft per each*	2.00	5,200.00	0.00	18.00	12,272.00
					Total Order Value . . .	**107,539.30**

Rupees : One Lakh(s) Seven Thousand Five Hundred Thirty Nine and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs10,753./-Cheque dated 31-10-22.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa No-164 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

For ***Silver Oak Villas LLP***

Accepted the above Terms And Conditions

Authorised Signatory

For ***Rainbow UPVC Doors and Windows***

Name : ____________________ Name : ____________________ Date : __/__/____

Contact - -

Purchase Order

 29-10-2022 3:45:05 PM Original / Office Copy / Purchase Div.Copy

Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ______________________________

Name : ______________________________

Date : __/__/____

Contact - -

Requisition Form

Company Name: SOV LLP		Date:	20-10-2022			
Site & Phase : SOV-III		Time:	10:49			
Flat Block no. V no 164						
Supplier:		Req. No.	184718			
Material required before date:	30-10-2022	ID No.	80740			

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	WIND5126-Windows-UPVC-Sliding with mesh--1800WX1200HMM-Nos 93130	5	0	5		
2	WIND6573-Windows-UPVC-Sliding with mesh--900WX1050HMM-Nos	1	0	1		
3	WIND9739-Windows-UPVC-Openable--600WX1200HMM-Nos	6	0	6		
4	WIND4152-Windows-UPVC-Ventilator top hung --600WX600HMM-Nos	3	0	3		
5	WIND7578-Windows-UPVC-Fixed--900WX1200HMM-Nos	0	0	0		
6	WIND4982-Windows-UPVC-Fixed--1200WX1200HMM-Nos	2	0	2		
7	WIND5038-Windows-UPVC-Sliding with mesh--1200WX1200HMM-Nos	1	0	1		
8						
9						
10						
Remarks:	For V no 164 (Please issue the PO to Rainbow)					

	Engineer	Project Manager	Purchase	MD
Prepared By:	G.chandra kanth			
Approved By:				
Sign & Date:				

APPROVED BY
22 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
21 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

RAINBOW
UPVC DOORS AND WINDOWS

RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

Delivery Challan

Delivery Challan No: DC NO-22-2022/2023
DATE : 22-11-2022

Delivery Location:
Silver Oak Villas Part III

To
Silver Oak Villas LLP
5-4-187/3&4,II nd floor, MG Road,
Secunderabad-500003
GSTIN : 36ADBFS3288A2Z7
PO No: 93130 Dated: 20-10-2022

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6	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00
						-
						-

Ac/No : 919020007284349
Bank : AXIS BANK,PATANCHERU BRANCH.
IFSC : UTIB 0000687

SUB TOTAL			91,135.00
Forwarding			0.00
CGST		9%	8202.15
SGST		9%	8202.15
IGST	0.00%		0.00
Round Off			0.00

Total: Rupees One Lakh Seven Thousand Five Hundred and Thirty Nine and Paise Thirty Only. **1,07,539.30**

Received

Signature with seal

For RAINBOW UPVC DOORS AND WINDOWS

Rainbow UPVC Doors And Windows SANGAREDDY

Authorized Signatory

INWARD
Inward No: 2869 Dt: 22/11/22
MRN No: 114158 Dt: 22/11/22
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: SU679
Date: 1-12-22
Sign:

INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184718
Project:	SOV - II	PO no.:	93130
Supplier:	Rainbow upvc doors and windows	Material type:	UPVC Windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	24/11/22	164	upvc sliding with mesh	6'x4'	5 no's
2.	"	"	"	3'x3'1/2	1 No
3.	"	"	upvc openable	2'x4'	6 no's
4.	"	"	upvc ventilator top hung	2'x2'	3 no's
5.	"	"	upvc sliding with mesh	4'x4'	1 No
6.	"	"	upvc fixed	4'x4'	2 no's
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	18 no's

Remarks:

Approved by	Project manager	Security	Admin (Audit)
	APPROVED BY 16 NOV 2022 K. PURSHOTHAM		

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.