PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/12/22	Prepared by	Deeps	Serial no.	**11315**
Supplier name	Aan upvc windows & Doors			HO inward no.	
Firm/Company	MMRKHLP	Project	GHT	HO received date	
PO/WO date	21/10/22	PO/WO No.	92685	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	013	18/11/22	2,99,216/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			299216/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report			
MRN nos.:	Report attached.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			299216/-
Amount E – PO / WO value:			6,66,545/-
Amount F – Difference (A – E):			367329/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	12/12/22		
Remarks:	Part bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps	Venu			
Sign:	[signature]	APPROVED			
Date	5/12/22	05 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36BNJPC2335M1ZY

TAX INVOICE

Original for Recipient
Duplicate for Supplest / Transport
Triplicate for Supplier

013

ARN UPVC WINDOWS AND DOORS

Plot No. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad. Mob. : 9700057664

DETAILS OF RECEIVER (BILLED TO)

M/S:- Mehta & Modi Realty Kowkoor LLP
5-4-187/3&4, II floor, MG Road,
Soham Mansion, Secunderabad, 500003

STATE CODE : 36 GSTIN NO. 36ABLFM7631F1Z3

TRANSPORTATION NAME :
VEHICLE NO. : L/R No.
DATE & TIME OF SUPPLY
PLACE OF PF SUPPLY

DETAILS OF CONSIGNEE (SHIPPED TO)

PO NO:- 92685
P.O DATE:- 21-10-2022

STATE CODE : GSTIN NO.

S.No.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
1)	39252000	UPVC windows 6'x4'	18 Nos	7,752/-	1,39,536=00
2)	39252000	UPVC windows 3'x4'	5 Nos	3,990/-	19,950=00
3)	39252000	UPVC ventilator 2½'x2'	8 Nos	2,850/-	22,800=00
4)	39252000	UPVC french window 8'x7'	4 Nos	17,822/-	71,288=00
		Flat nos:- 311, 306, 413 410, 312			
			TOTAL BEFORE TAX		2,53,574=00
			ADD : CGST	9%	22,821=00
			ADD : SGST	9%	22,821=00
			ADD : IGST		
			TAX AMOUNT GST		45,642=00
			GRAND TOTAL		2,99,216=00

SUMMIT SALES LLP
IN WARD
No: 10572
Date: 18/11/22
Sign:
R.R. DIST.

BANK DETAILS : STATE BANK OF INDIA, MOULALI BRANCH
ARN UPVC WINDOWS AND DOORS
A/C. No. 39583763458 IFSC Code : SBIN0020096

Rupees in words :

Once goods will not be taken back
Interest @24% p.a. will be charged if payment not made within 15 days from the date of the Bill.
Subject to Secunderabad Jurisdiction only.
We are not Responsibility Cases sooner the goods leave our premises
E.O.E.,

Reviver Stamp & Signature

For **ARN UPVC WINDOW AND DOORS**

Rohith

Authorsed Signatature

Purchase Order

 21-10-2022 14:20:47

92685
03.10.22 5:38:37

From Company :	**Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50 G S T No. : 36ABLFM7631F1Z3

Supplier Details			
ARN UPVC Windows and Doors	**Doc No**	92685	142235
Plot no. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad - 500040	**Doc Date**	21-10-2022	
	Quote No	nil	
GSTIN 36BNJPC2335M1ZY	**Quote Date**	04-10-2022	
9700057664	**SupplyType**	Supply	

Kind Attn : Mr. Rohith Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos *6'x4'*	41.00	7,752.00	0.00	18.00	375,041.76
2	776300 - WIND-Windows - UPVC-French door Sliding with mesh- - 2400WX2100Hmm - Nos *8'x7'*	9.00	17,822.00	0.00	18.00	189,269.64
3	766200 - WIND-Windows - UPVC-Ventilator top hung - - 750WX600Hmm - Nos *2 1/2'x2'*	15.00	2,850.00	0.00	18.00	50,445.00
4	121900 - WIND-Windows - UPVC-Sliding without mesh- - 1200WX900Hmm - Nos *4'x3'*	11.00	3,990.00	0.00	18.00	51,790.20
	Total Order Value . . .					**666,546.60**

Rupees : Six Lakh(s) Sixty Six Thousand Five Hundred Fourty Six and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	All materials must be delivered within As per site engineers request days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs.66,655/-Cheque .
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 111,108,309,312,306,311,409,410,413,510,511 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no	Dt.	Amount
1	013	18/11/22	2,99,216/-
2			
3.			
4			
5			

APPROVED BY
22 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : Venu 21/10/22

Accepted the above Terms And Conditions

For *ARN UPVC Windows and Doors*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MEHTA & MODI REALTY KOWKUR LLP	Date:	04-10-2022			
Site & Phase :	GHT	Time:	12.00pm			
Supplier:	SSLLP	Req. No.	142235			
Material required before date:	15-10-2022	ID No.	80318			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	WIND5126-Windows-UPVC-Sliding with mesh--1800WX1200Hmm-Nos	40		40		
2	WIND7763-Windows-UPVC-French door Sliding with mesh--2400WX2100Hmm-Nos	9		9		
3	WIND7662-Windows-UPVC-Ventilator top hung --750WX600Hmm-Nos	15		15		
4	WIND1219-Windows-UPVC-Sliding without mesh--1200WX900Hmm-Nos 92688	11		11		
5						
6						
7						
8						
9						
10						
Remarks:	B Block Balance flats Fixing Purppose (Flat nos area 111,108,309,312,306,311, 409, 410,413, 510,511,					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ASMA					
Approved By:	A SURESH					
Sign & Date:	04-10-2022					

APPROVED BY
22 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
21 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED
15 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

INSTALLATION REPORT

Company/ firm:	MMRK - LLP	Requisition nos.:	142235
Project:	GHT	PO no.:	M 92685
Supplier:	ARN UPVC Windows & doors	Material type:	UPVC Windows.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	18-11-22	18	Upvc Windows	6'x4'	432
2.	18-11-22	5	Upvc windows	3'x4'	60
3.	18-11-22	8	UPVC Ventilator	2½'x2'	40
4.	18-11-22	4	UPVC French.	8'x7'	224
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	756 Sft

Remarks: Towards Flat 311, 306, 413, 410, 312 windows Installation work completed.

Approved by	Project manager	Security	Admin (Audit)

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

18 NOV 2022
A. SURESH
PROJECT MANAGER