PURCHASE DIVISION
Advice for approval for credit to supplier

(V)

Date:	3-12-22	Prepared by	S. Jaysudha	Serial no.	**11185**
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Mahesh Desai & others	Project	PM Complex	HO received date	
PO/WO date	30-11-22	PO/WO No.	94509	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27305	1-12-22	416/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	416/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114645	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	416/-
Amount E – PO / WO value:	416/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		07 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27305
Mahesh Desai & Others	Invoice Date.	01-12-2022
PM Complex, MG Road, Secunderabad	PO No.	94509
	PO Date.	30-11-2022
	Req ID	81992
GSTIN : 36 PAN .	Req Date	29-11-2022
	Loc Req No	198094

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	411900 - CHEM-Chemical - Tile grout cement	38245090	4	50.40	201.60	18	36.28
2	625100 - CHEM-Chemical - Tile grout cement	38245090	3	50.40	151.20	18	27.22
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MRN no. 114645

IGST	CGST	SGST	Total Taxable Amount	352.80	63.50
	31.75	31.75	Total Invoice Amount	416.31	

Rupees : Four Hundred Sixteen and Paise Thirty One Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 81664
Date: 1.12.22
Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 30-11-2022 12:11:52

94509
29.11.22 5:41:42

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	94509	198094
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	4.00	50.40	0.00	18.00	237.89
2	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	3.00	50.40	0.00	18.00	178.42
	Total Order Value . . .					**416.30**

Rupees : Four Hundred Sixteen and Paise Thirty Only.

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for PM modi complex 1st floor tiles work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Mahesh Desai and Others***

Authorised Signatory

01/12/22

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form						
Company Name:	MAHESH DESAI & OTHERS	Date:	29-11-2022			
Site & Phase :	PM MODI COMPLEX	Time:	17:40			
Unit No./Block No.						
Supplier:		Req. No.	198094			
Material required before date:	urgent	ID No.	81992			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM1579-Chemical-Tile grout cement based-White–1Kg-Kgs	4		4		
2	CHEM7736-Chemical-Tile grout cement based-Silk–1Kg-Kgs	3		3		
3	CHEM9815-Chemical-Tile grout cement based-Other–1Kg-Kgs +	3		3		
4						
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10						
Remarks:	Above material order for pm modi complex 1st floor tiles work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Chand Mohammod					
Approved By:						
Sign & Date:	C.Mohammad, 29-11-2022					

P.O.no. 94509

APPROVED
01 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23259
Mahesh Desai & Others	DC Date.	01-12-2022
PM Complex, MG Road, Secunderabad	PO No.	94509
	PO Date.	30-11-2022
	Req ID	81992
GSTIN : 36	Req Date	29-11-2022
	Loc Req No	198094

	Description of Goods	HSN/SAC	Qty
1	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	4
2	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	38245090	3
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SUMMIT SALES LLP
IN WARD
No: 54341
Date: 2/12/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Received
01-12/22