PURCHASE DIVISION
Advice for approval for credit to supplier

R

Date:	03/12/22	Prepared by	Venkatesh	Serial no.	11052
Supplier name	Chouhan Steel furniture			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	02/09/22	PO/WO No.	91522	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	034	20/10/22	71,390/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	71,390/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	71,390
Amount E – PO / WO value:	71,390
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesan			
Sign:		APPROVED			
Date		05 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 9966906325
7093874548

CSF

CHOUHAN STEEL FURNITURE

Plot No. 3, Bapuji Nagar X Road, Near SBI, Bowenpally, Secunderabad - 500 011.

GSTN Number : 36ANJPC9477B1ZX

Pan No. : ANJPC9477B

Tax is payable on Reverse Charge :

Invoice No. : 34 Pio No: 91522

Date : 20-10-2022

State Code : 36

Details of Receiver Billed to :

Name : Modi Reallty Mallapur LLP
Address : 5-4-187/3&3 IInd floor Sohan Mansion MG Road Sec..
GSTIN : 36AAEFM1459R1ZP
State :
State Code :

Details of Consignee I Shipped to :

Name :
Address :
GSTIN :
State :
State Code :

Sr. No.	HSN ACS	Description of Goods	Pcs	Mtr./Feet/KG	Rate	Per	Total Rs.
		SS Balcony Railing galass F - 601, 606, 403, 409 402		55	1100		60500

Total Invoice Amount in Words :
Saventy one thousend Tree Hundred Ninty Rupes

Taxable Value	60500
CGST : 9 %	5445
SGST : 9 %	5445
IGST : %	
INVOIVE TOTAL Rs.	71390

Bank Details :
Bank Account Number :
Bank Branch IFSC :

Amount Of Tax Subject to Reverse Charge

CGST	SGST	IGST

ELECTRONICS REFERENCE NUMBER

Certified that the Particulars given above are true and correct.

1. Goods once sold will not be taken back or exchange.
2. Our responsibility ceases on delivery of good to carrier or buyer
3. Subject to Hyderabad Jurisdiction.
4. Interest @ 24 % will be charged if payment is not made in described time.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 10458 Date: 16/11/22 Sign:

For **CHOUHAN STEEL FURNITURE**

Hiralal

Authorised Signatory

Purchase Order

 16-11-2022 16:46:09 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Chouhan Steel Furniture	**Doc No**	91522	193717
Plot no. 3, Bapuji Nagar, Near SBI, Bowenpally, Secunderabad - 500011.	**Doc Date**	02-09-2022	
	Quote No	NIL	
GSTIN 36ANJPPC9477B1ZX	**Quote Date**	06-04-2022	
7093874548	**SupplyType**	Supply	

Kind Attn : Mr. Hiralal Chouhan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	394500 - STEL-Steel - Glass Balcony Railing-Stainless steel- - 900Hmm - Rft *10mm toughend glass*	55.00	1,100.00	0.00	18.00	71,390.00
					Total Order Value . . .	**71,390.00**

Rupees : Seventy One Thousand Three Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 35,695/- to be pay vide cheque no. dt.12/09/2022.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for F-Block 601, 606, 402, 403, 404 balcony railing purpose. Fttg charges including in above price.
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajagopalan
Sign:
Date: 29/11/22

For *Modi Reality Mallapur LLP*
Authorised Signatory
Venu 28/11/22

Name : __________ Name : __________

Accepted the above Terms And Conditions
For *Chouhan Steel Furniture*

Date : __/__/___

Requisition Form

Company Name:	MRMLLP						
Site & Phase :	Gulmohar Residency	Date:	24.08.2022				
Flat Block no.	F-Block Flat.no 601,606,402,403,404.	Time:	12:00				
Supplier:	Hiralal Chouhan	Req. No.	193717				
Material required before date:	urgent	ID No.					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STEL3945-Steel-Glass Balcony Railing-Stainless steel--900HMM-Rft	55	0	55			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	F-Block Flat.no 601,606,402,403,404 Balcony railing work purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Gosika Rajesh	Ram Prasad					
Approved By:							
Sign & Date:							

APPROVED
28 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

INSTALLATION REPORT

Company/ firm:	NRAULP	Requisition nos.:	193717.
Project:	GMR	PO no.:	91522.
Supplier:	[illegible]	Material type:	Glass Balcony Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	[illegible]		Glass Balcony Railing.	10mm - 11' x 3'	55/Rft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	55 Rft.

Remarks: Towards F-Block. flat. no: 601, 606, 403, 403, work completed. flat. no: 402, work incomplete due to material shifting lift.

Approved by	Project manager	Security	Admin (Audit)
	Approved	Yard No.	19/10/22

INWARD
MODI REALTY MALLAPUR LLP

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.