PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-12-22	Prepared by	S. JaySudha	Serial no.	11355
Supplier name	Reflections Electricals pvt. Ltd			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	29-11-22	PO/WO No.	94484	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3467	3-12-22	1,01,374/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,01,374/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114633	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,01,374/-
Amount E – PO / WO value:	1,01,374/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		07 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3467**	Dated **3-Dec-2022**
	Delivery Note **783**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3467 dt. 3-Dec-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **94484/170485**	Dated **29-Nov-2022**
	Dispatch Doc No.	Delivery Note Date **3-Dec-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Batten 20W 6500K D532065**	940511	18 %	**20.0000 nos**	190.00	nos	**3,800.00**
2	**MCB 16A SP C Curve WM16ASPC**	853650	18 %	**96.0000 nos**	105.00	nos	**10,080.00**
3	**Isolator 40A FP WMISO40AFP**	853650	18 %	**12.0000 nos**	450.00	nos	**5,400.00**
4	**Venia Switch 6A 1way B0110**	853650	18 %	**600.0000 nos**	36.00	nos	**21,600.00**
5	**Venia Socket 6A B1212**	853669	18 %	**300.0000 nos**	60.00	nos	**18,000.00**
6	**Venia Switch 16A 1 Way B0130**	853650	18 %	**100.0000 nos**	58.50	nos	**5,850.00**
7	**Venia Socket 6/16A B1332**	853669	18 %	**100.0000 nos**	93.00	nos	**9,300.00**
8	**Venia Fan Regulator B1900**	841490	18 %	**60.0000 nos**	198.00	nos	**11,880.00**
							85,910.00
	OUTPUT CGST						**7,731.90**
	OUTPUT SGST						**7,731.90**
	Rounding Off						**0.20**
	Total			**1,288.0000 nos**			**₹ 1,01,374.00**

INWARD
Inward No. 19086 Dt: 3/12/22
MRN No: 114633 Dt: 5/12/22
Received By: Sign:

SUMMIT SALES LLP
IN WARD
No. 102224
Date: 5/12/22
Sign:

Amount Chargeable (in words) E. & O.E

INR One Lakh One Thousand Three Hundred Seventy Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940511	3,800.00	9%	342.00	9%	342.00	684.00
853650	42,930.00	9%	3,863.70	9%	3,863.70	7,727.40
853669	27,300.00	9%	2,457.00	9%	2,457.00	4,914.00
841490	11,880.00	9%	1,069.20	9%	1,069.20	2,138.40
Total	**85,910.00**		**7,731.90**		**7,731.90**	**15,463.80**

Tax Amount (in words) : **INR Fifteen Thousand Four Hundred Sixty Three and Eighty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 29-11-2022 15:10:39 O

94484
16.11.22 3:28:17

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	94484	170485
	Doc Date	29-11-2022	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	24-11-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	20.00	190.00	0.00	18.00	4,484.00
2	419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	96.00	105.00	0.00	18.00	11,894.40
3	437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos	12.00	450.00	0.00	18.00	6,372.00
4	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	600.00	120.00	70.00	18.00	25,488.00
5	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	300.00	200.00	70.00	18.00	21,240.00
6	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	100.00	195.00	70.00	18.00	6,903.00
7	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	100.00	310.00	70.00	18.00	10,974.00
8	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	60.00	660.00	70.00	18.00	14,018.40
					Total Order Value . . .	**101,373.80**

Rupees : One Lakh(s) One Thousand Three Hundred Seventy Three and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
01 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***

Authorised Signatory

29/11/22

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Purchase Order

 29-11-2022 15:10:39 Original / Office Copy / Purchase Div.Copy

	repleneshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 29/11/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	24.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170485			
Material required before date:		ID No.	81980			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC7266-Electrical-MCB---16 amps-Nos 240 56.25 84%	96	52	96		
2	ELEC8878-Electrical-Isolater-4 Pole--40 amps-Nos 1,050+18% 57%	12	20	12		
3	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos 944	600	1652	600		
4	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos 05	300	1169	300		
5	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos P	100	194	100		
6	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	100	224	100		
7	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	60	200	60		
8	ELEC6864-Electrical-Copper Plate---300x300x3mm-Nos	20	4	20		
9	ELEC1988-Electrical-LED Tube Light-6500K-Wipro D532065-1200mmX20W-Nos ~~790~~ 205 74%	20	25	20		
10						
Remarks:	For stock Replenishing purpose					
	10W: 440 57%					
	Engineer	Project Manager		Purchase		MD
Prepared By:						
Approved By:						
Sign & Date:						

APPROVED BY
29 NOV 2022
SOHAM MODI
MANAGING DIRECTOR