PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-12-22	Prepared by	S. Jaysudha	Serial no.	11349
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRV LLP	Project	H. office	HO received date	
PO/WO date	29-11-22	PO/WO No.	94478	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27273	30-11-22	365/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	365/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114674 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	365/-
Amount E – PO / WO value:	365/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		07 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Vikarabad LLP	Invoice No.	27273
5-4-187/3&4, II nd floor, Soham Mansion	Invoice Date.	30-11-2022
	PO No.	94478
	PO Date.	29-11-2022
MG Road,	Req ID	81981
GSTIN : 36ABIFM0553B1ZN PAN ABIFM0553B	Req Date	23-11-2022
	Loc Req No	203175

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13		MRN no. 114674					
14							
15							

IGST	CGST	SGST	Total Taxable Amount	348.00	17.40
	8.70	8.70	Total Invoice Amount	365.40	

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 102033 Date: 30/11/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

    29-11-2022 13:55:20

94478
16.11.22 3:28:17

From Company : **Modi Reality Vikarabad LLP**
5-4-187/3&4, II nd floor, Soham Mansion, M G Road, Secunderabad-
G S T No. : 36ABIFM0553B1ZN

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94478	203175
	Doc Date	29-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
					Total Order Value . . .	**365.40**

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Brand will be HP 15inches back pack for laptop purpose
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for krishnaveni purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Vikarabad LLP***
Authorised Signatory

29/11/22

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	Modi Realty Vikarabad LLP	Date:	23-11-2022		
Site & Phase :	MRVLLP	Time:	5:43		
Unit No./Block No.					
Supplier:		Req. No.	203175		
Material required before date:		ID No.	81981		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	COMP1120-Peripherals-Laptop bag----Nos	1			
2					
3	Po no 94478				
4					
5					
6					
7					
8					
9					
10					
Remarks:	Laptop bag for Kgi				
	Engineer	Project Manager	APPROVED	Purchase	
Prepared By:			29 NOV 2022		
Approved By:					
Sign & Date:			MINISH PARIKH MANAGER PROCUREMENT		

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23232
Modi Reality Vikarabad LLP	DC Date.	30-11-2022
5-4-187/3&4, II nd floor, Soham Mansion	PO No.	94478
	PO Date.	29-11-2022
MG Road,	Req ID	81981
	Req Date	23-11-2022
GSTIN : 36ABIFM0553B1ZN	Loc Req No	203175

	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
2			
3			
4			
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30			

INWARD
Inward No: 718 Dt: 1/12/22
MRN No: Dt:
Received By: Sign:
Jamam
MODI PROPERTIES

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SL

SUMMIT SALES LLP
IN WARD
No: 34812
Date: 3/12/22
Sign:
R.R. DIST.

Authorised signatory