PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	6-12-22	Prepared by	S. Jaysudha	Serial no.	11352
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	29-11-22	PO/WO No.	94491	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	572	30-11-22	23,016/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			23,016/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	114628	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			23,016/-
Amount E – PO / WO value:			23,016/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	12-12-22		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
07 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. Road
94491 / 170489.
GSTIN No : 36ACAFS2044C1Z7
State : T.S. State Code : 36

Invoice No. : 572
Invoice Date : 30/11/22
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1	Santoor H/w.		48	79/-		3792.00	
2	Bomby brooms.		50	80/-			4000.00
3	Coco brooms.		100	15/-			1500.00
4	P.V.C. bucket		20	200/-		4000.00	
5	Cheese cloth.		120	15/-	1800.00		
6	Harpic		24	80/-		1920.00	
7	mopping stick		20	100/-		2000.00	
8	Wheel		30	31/-		930.00	
9	Vimbar.		24	25/-		600.00	
				Total Amount before Tax	1800.00	13242.00	5500.00
				Add SGST	45.00	1191.78	
				Add CGST	45.00	1191.78	
				Add IGST			
				Round Off		+ 44	
				Total Amount after Tax	1890.00	15626.00	5500.00
				Total Tax Amount		GRAND TOTAL	23016.00

INWARD
Inward No. 19078 Dt: 1.12.22
MRN No: 114628 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 102228 Date: 5/12/22 Sign:

Amount in words :

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 29-11-2022 15:10:39

94491
16.11.22 3:30:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	94491	170489
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	29-11-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	24-11-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	663900 - CONS-Consumables - Handwash liquid-- - - - Nos *dettol handwash*	48.00	79.00	0.00	18.00	4,474.56
2	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	50.00	80.00	0.00	0.00	4,000.00
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	100.00	15.00	0.00	0.00	1,500.00
4	975200 - CONS-Consumables - PVC Bucket-- - - - Nos *with mug*	20.00	200.00	0.00	18.00	4,720.00
5	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos *checks cloth*	120.00	15.00	0.00	5.00	1,890.00
6	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	24.00	80.00	0.00	18.00	2,265.60
7	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos *mopping stick*	20.00	100.00	0.00	18.00	2,360.00
8	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	30.00	31.00	0.00	18.00	1,097.40
9	767300 - CONS-Consumables - Detergent --Vim - - - Nos	24.00	25.00	0.00	18.00	708.00
					Total Order Value . . .	**23,015.56**

Rupees : Twenty Three Thousand Fifteen and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : 29/11/22

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Purchase Order

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Repleneshing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 29/11/22

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP	Date:	24.11.2022				
Site & Phase :	SHLLP	Time:					
Unit No./Block No.							
Supplier:		Req. No.	170489				
Material required before date:		ID No.	81976				
S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6564-Consumables-Bombay Brooms Big ----Nos		50	34	50		
2	CONS9459-Consumables-Coconut Brooms----Nos		100	91	100		
3	CONS1624-Consumables-Handwash liquid----Nos	Dettol Handwash 79+18%	48	8	48		
4	GENE1417-General Items-Sponges---12pack-Nos		500	404	500		
5	CONS3499-Consumables-PVC Bucket----Nos		20	0	10		
6	CONS6196-Consumables-Cleaning Cloth----Nos	checks cloth 15+18%	120	72	120		
7	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos		24	19	24		
8	CONS9989-Consumables-Mopping stick ~~holder~~----Nos	100+18%	20	1	20		
9	CONS3861-Consumables-Detergent powder---500gms-Pkts		30	2	30		
10	CONS9748-Consumables-Detergent --Vim --Nos		24	1	24		
Remarks:	For stock Replenishing purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Ashajyothi						
Approved By:							
Sign & Date:							

APPROVED BY
29 NOV 2022
SOHAM MODI
MANAGING DIRECTOR