PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6-12-22	Prepared by	S. Jaysudha	Serial no.	11361
Supplier name	Sri Balaji Marketing Associates			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	3-11-22	PO/WO No.	20221103001	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2930	4-11-22	1,71,920/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,71,920/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,71,920/-
Amount E – PO / WO value:	1,71,917/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		07 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Email : sbma233@gmail.com
Phone : 040 66784365
Cell No. : 09246524365

SRI BALAJI MARKETING ASSOCIATES

DEALERS: KCP,PARASAKTI, BIRLASHAKTI & RAMCO Cements
SHOP NO 3, SRT 343, JAWAHARNAGAR, ASHOKNAGAR, HYDERABAD

GSTIN : 36ACPPC4261Q1Z3

IRN : **22c3d54f107b55d263aa15a142d9122fe2504b03d1e446289e0cfa2618fc-43eb**
Ack No.: **112214464813335**
Ack Date: **4-Nov-22**

Billing Address	Shipping Address	
Name : **SUMMIT SALES LLP** Address: 5-4-187/34,MG ROAD, SECUNDERABAD **GSTIN: 36ACQFS2044C1Z7** PAN No.: Phone :	Name : **SUMMIT SALES LLP** Address: NGH SITE,POCHARAM GHATKESAR ROAD POCHARAM MR VIJAY 9849497484 **GSTIN : 36ACQFS2044C1Z7**	**Invoice No.** : 2930 **Date** : 4-Nov-22 **P.O No.** : 20221103001 **P.O Date** : 3-Nov-22 **Truck No.** : TS15UA2852 **EwayBill No** : 171550802371

Sl No.	Descriptions of Goods	HSN	Qty	Rate Incl. Tax	Taxable Amount	CGST 14 %	SGST 14 %	IGST 28 %
1	Parasakti PPC	25232930	560.00	307.00	1,34,310.40	18,803.46	18,803.46	
	TOTAL		**560.00**		**1,34,310.40**			

CGST Amount : 18,803.46
SGST Amount : 18,803.46
IGST Amount :

Total Taxable Amount	**1,34,310.40**
CGST 14%	18,803.46
SGST 14%	18,803.46
Round Off	2.68
Grand Total	**1,71,920.00**

Value In Rs. : **INR One Lakh Seventy One Thousand Nine Hundred Twenty Only .**

Bank	: HDFC BANK LTD	Bank	: SBI (Ashoknagar Branch)
Branch Name	: RTC X Roads	Branch Name	: Ashoknagar, Hyderabad
Account No	: 50200050652389	Account No	: 35706838384
IFS Code	: HDFC0000472	IFS Code	: SBIN0011658

For SRI BALAJI MARKETING ASSOCIATES

SUMMIT SALES LLP
IN WARD
No: 18 2193
Date: 3/12/22
Sign:
R.R. DIST.

SRI BALAJI MARKETING ASSOCIATES
CELL: 9246524365
HYDERABAD

Authorised Signatory

Terms & Conditions :

CERTIFICATE : Certified that the particulars given above are true correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly from the buyer .

Purchase Order

Original

From Company:	Summit Sales LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ACQFS2044C1Z7	Delivery Location: NA " ,

Supplier Details				
Sri Balaji Marketing Associates Shop no 3, SRT 343, Jawahar Nagar, Ashok nagar, Hyderabad Hyderabad,TG, GSTIN:36ACPPC4261Q1Z3 Gganshyam,9246524365 sbma233@gmail.com	PO No	20221103001	Quote No	NIL
	PO Date	03 Nov 2022	Quote Date	03 Nov 2022
	Supply Type	Purchase Order	170410/81491	

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT9218-Cement-PPC---50kg-Bag	560.00	239.84	0%	1,34,310	0%	14%	14%	0	18,803	18,803	1,71,917
								Total Amount ...	0	18,803	18,803	1,71,917

Rupees in words : One Lakh Seventy One Thousands Nine Hundred And Seventeen .three One PaiseOnly.

Terms and Conditions:-

Cement brand :	Parasakthi.
Cement Hamali charges :	Loading included. Unloading extra @ Rs.5/- per bag.
Cement quantity	Payment shall be made on quantity delivered at site
Cement payment terms:	100% advance payment.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within 2 days of PO
Delivery Location :	As per details given above
Transportation Cost :	Included.
Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser

Original

Remarks : Delivery at NGH Pocharam Contact Person Mr Vijay-9849497484.

For Summit Sales LLP	Accepted the above Terms And Conditions For Sri Balaji Marketing Associates
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
03 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name	Summit Sales LLP	Date	03 Nov 2022
Site Or Phase	NA	Time	10:15:33
Flat/Villa/Other	Other	Req.No.	182284
Material required before date		ID No	20221103002

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	CEMT9218-Cement-PPC---50kg-Bag	560.00	0	560.00	315.00		

Remarks: Block A flats civil works

Prepared By :- Minish Parikh

Sign:-

Date :- 03 Nov 2022

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

APPROVED
03 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

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SRI BALAJI MARKETING ASSOCIATES

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Branch Name : Ashoknagar, Hyderabad
Account No : 35706838384
IFS Code : SBIN0011658

For SRI BALAJI MARKETING ASSOCIATES

SRI BALAJI MARKETING ASSOCIATES HYDERABAD CELL: 9246524365

Authorised Signatory

Terms & Conditions :

INWARD
Inward No: 12055 Dt: 5/11/22
MRN No: Dt:
By: Bishnu Sign:
2022 1122001
NILGIRI HEIGHTS

CERTIFICATE : Certified that the particulars given above are true correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly from the buyer