

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		5-12-22		Prepared by	S. Jaysudha		Serial no.		
Supplier name		Vivid world				HO inward no.		11342	
Firm/Company		MRP LLP		Project	H. obbice		HO received date		
PO/WO date		2-12-22		PO/WO No.	94587		Scan ID.		
Sl no.	Bill no.			Bill date		Bill amount		Original attached	
1.	2496			1-12-22		654.90		☐ Yes ☐ No	
2.								☐ Yes ☐ No	
3.								☐ Yes ☐ No	
4.								☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):							654.90/-		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report									
MRN nos.:		114625				Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges							-		
Amount C – Other Debits :							-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:							654.90/-		
Amount E – PO / WO value:							654.90/-		
Amount F – Difference (A – E):							-		
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date				12-12-22					
Remarks: Final bill									
Approved by	Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager
Name:									
Sign:									
Date									
Approval limit	Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2496			Transport Mode :
Invoice Date : 01/12/2022			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:6725

GSTIN :

State :

[illegible]

(RS.654.90)

555.00

49.95

49.95

654.90

Common Seal

For VIVID WORLD

Authorized Signatory

Purchase Order

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02-12-2022 11:38:40



Copy

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderab
G S T No. : 36ABIFM1836H1Z7

94587
29.11.22 5:41:43

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	94587	203181
Doc Date	02-12-2022	
Quote No	Nil	
Quote Date	01-12-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
2	992900 - COMP-Peripherals - Laser Toner-Drum-HP - 12A - Nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .						654.90

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Modi Realty Pocharam LLP		Date:	2022-12-01		
Company Name:		Modi Realty Pocharam LLP		Date:	2022-12-01		
Site & Phase :		HO		Time:			
Unit No./Block No.							
Supplier:				Req. No.	203181		
Material required before date:				ID No.	82062		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	COMP3485-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1			
2	COMP4047-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	1			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		This is for HO					
Prepared By:		Engineer		Project Manager	Purchase	MD	
Approved By:		Suneel					
Sign & Date:							

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24.5.87