PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/12/22	Prepared by	Kalpana	Serial no.	11388
Supplier name	Manasa Natural Stones			HO inward no.	
Firm/Company	SOV UP	Project	SOV III	HO received date	
PO/WO date	11/10/22	PO/WO No.	92770	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	MNS/2022-23/11	19/11/22	64060/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	64060/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114096	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	64060/-
Amount E – PO / WO value:	84,533/-
Amount F – Difference (A – E):	20,473/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	12/12/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED			
Date		09 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

92770

All subject to Macherla Jurisdiction

MANASA NATURAL STONES

H.NO. 15-2-19/3, Opp: Court Line, Guntur Road,
MACHERLA-522426. Guntur Dt. A.P. India
Tel: 09866664535
GSTIN: 37AOKPB0752L1ZW

✓	Original for Recipient
	Duplicate for Transporter
	Triplicate for Supplier

Tax Invoice

Invoice No: MNS/2022-23/11	
Invoice date: 19-11-2022	Transport Mode: LORRY
Reverse Charge (Y/N):	Vehicle number: AP24TB2025
State: Andhra Pradesh	Date of Supply: 19-11-2022
Code 37	Place of Supply: MACHERLA

Bill to Party	Ship to Party
Name: SILVER OAK VILLAS LLP	Name: SILVER OAK VILLAS LLP
Address: 5-4-187/3&4, Iind Floor, M.G.Road, Secunderabad-500003.	Address: S.Y NO. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad.
GSTIN: 36ADBFS3288A2Z7	GSTIN: 36ADBFS3288A2Z7
State: TELANGANA	State: TELANGANA
Code 36	Code 36

S. No.	Product Description	HSN code	UOM	Qty	Rate	Amount	Discount	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount	Total
		2521 0000													
1	LIME STONE BLACK		SQM	97.08	383.83	37262.22		37262.22					5.00	1863.11	39125.33
2	LIME STONE CHOCOLATE		SQM	48.31	491.57	23747.75		23747.75					5.00	1187.39	24935.14
Total						61009.97		61009.97		0.00		0.00		3050.50	64060.47

Total Invoice amount in words		
(RUPEES SIXTY FOUR THOUSAND SIXTY ONLY)	Total Amount before Tax	61009.97
	Add: CGST	0.00
	Add: SGST	0.00
	Add: IGST	3050.50
	ROUND OFF	(-) 0.47
	Total Amount after Tax:	64060.00
	GST on Reverse Charge	

SUMMIT SALES
IN WARD
No: 161800
Date: 24/11/22
Sign:
R.R. DEPT.

Bank Details

Bank name : State Bank Of India, Macherla
Bank A/C No. 40094412122
Bank IFSC: SBIN0001010

Terms & conditions

INWARD
Inward No: 3055 Dt: 26/11/22
MRN No: 114096 Dt: 21/11/22
Received By: Sign:
Common Seal
(Silver Oak Villas-Part-III)

Certified that the particulars given above are true and correct

For Manasa Natural Stones

For MANASA NATURAL STONES
Proprietor

Authorised signatory

Purchase Order

 17-10-2022 13:45:25

92770
03.10.22 5:45:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details		
Manasa Natural Stones	**Doc No**	92770 184682
Ground floor, 15-2-19/3, Opp. to Court, Guntur Road, Macherla, Guntur, Andhra Pradesh - 522426	**Doc Date**	11-10-2022
	Quote No	Nil
GSTIN 37A0KPB0752L1ZW	**Quote Date**	03-10-2022
9866664535	**SupplyType**	Supply

Kind Attn : Mr. Nagaraju

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	295300 - BUIL-Building Material - Macharla Stone-Chocolate Color- - NA - Sqm	46.40	376.74	0.00	5.00	18,354.77
2	909400 - BUIL-Building Material - Macharla Stone-Yellow color- - NA - Sqm	92.96	409.00	0.00	5.00	39,921.67
3	942200 - BUIL-Building Material - Macharla Stone-Black Color- - NA - Sqm	92.96	269.00	0.00	5.00	26,256.55
					Total Order Value . . .	**84,533.00**

Rupees : Eighty Four Thousand Five Hundred Thirty Two and Paise Only.

Terms and Conditions :-

Specification / Brand	All items shall be of min.20mm maximum 25mm thickness. weigh bill ~~must be attach.~~
Payment Terms	100% Advance payment.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs.84,532/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to qlty and specs. with full refund of money . Breakage in your a/c. Order for V.No 137 to 146 purpose.Ldng charges Rs.1/- per sft, UL @ our cost.Royalty extra Rs. 2/- per sft.
Completion Date	NA
Measurment	Final payment as per actual measurements on site.
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no	[illegible]	Amount
1.	2022-23/11	19/11/22	64060/-
2.			
3.			
4.			
5.			

For *Silver Oak Villas LLP*
Authorised Signatory
17/10/22

Name : ______________________

Contact - -

Accepted the above Terms And Conditions
For *Manasa Natural Stones*

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas	Date:	03-10-2022			
Site & Phase :	SOV-III	Time:	5:00			
Unit No./Block No.	Villa no.137 to 146					
Supplier:		Req. No.	184682			
Material required before date:	urgent	ID No.	80386			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inwa
1	BUIL2953-Building Material-Macharla Stone-Chocolate Color---Sqm	46.4	0	46.4		
2	BUIL9094-Building Material-Macharla Stone-Yellow color---Sqm	92.96	0	92.96		
3	BUIL9422-Building Material-Macharla Stone-Black Color---Sqm 92770	92.96	0	92.96		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Villa no.137 to 146 purpose					
	Engineer	Project Manager		Purchase		M
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

APPROVED
13 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE