PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-12-22	Prepared by	S. Jaysudha	Serial no.	11350
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MCS	Project	Green Towers	HO received date	
PO/WO date	23-11-22	PO/WO No.	94249	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27151	24-11-22	1,486/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,486/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114673 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,486/-
Amount E – PO / WO value:	14,372/-
Amount F – Difference (A – E):	12,886/-
Quantity received as per PO /WO	☒ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	12-12-22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		08 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	Invoice No.	27151
Green Towers, Begumpet, Hyderabad	Invoice Date.	24-11-2022
	PO No.	94249
	PO Date.	23-11-2022
	Req ID	81802
	Req Date	16-11-2022
GSTIN : 36 PAN	Loc Req No	198080

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	474600 - CHEM-Chemical - Araldite-- - 450gms -	39174000	2	630.00	1,260.00	18	226.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MRN no. 114673

IGST	CGST	SGST			
			Total Taxable Amount	1,260.00	226.80
	113.40	113.40	Total Invoice Amount	1,486.80	

Rupees : One Thousand Four Hundred Eighty Six and Paise Eighty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 16189 Date: 24/11/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1.   23-11-2022 13:30:28

94249
16.11.22 3:05:32

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	94249	198080
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	2.00	630.00	0.00	18.00	1,486.80
2	487200 - BUIL-Building Material - Black Granite-- - 975WX2850LX19MM - Sft	80.00	136.50	0.00	18.00	12,885.60
				Total Order Value . . .		**14,372.40**

Rupees : Fourteen Thousand Three Hundred Seventy Two and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order For oantry purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	27151	24-11-22	1,486
2.			
3.			
4.			
5.			

For *Mody Consultancy Services*
Authorised Signatory
Name : 24/11/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name: mcs | Date: 16-11-2022

Site & Phase : greens towers | Time:

Unit No./Block No.

Supplier: | Req. No. 198080

Material required before date: | ID No. 81802

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL4872-Building Material-Granite Black-19mm--975WX2850LX19MM-Sqm (80sft).	7		1		
2	CHEM4746-Chemical-Araldite---450gms-Nos	2		2		
3						
4						
5						
6						
7						
8						
9						
10						

16 to 18mm

P0094249.

Remarks: Above order for oantry purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	meenaslhi. N			
Approved By:				
Sign & Date:				

APPROVED BY
18 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23130
Mody Consultancy Services	DC Date.	24-11-2022
Green Towers, Begumpet, Hyderabad	PO No.	94249
	PO Date.	23-11-2022
	Req ID	81802
GSTIN : 36	Req Date	16-11-2022
	Loc Req No	198080

	Description of Goods	HSN/SAC	Qty
1	474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	39174000	2
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Subject to Hyderabad Jurisdiction

Received
Gohammad
28/11/22

SUMMIT SALES LLP
IN WARD
No: 84561
Date: 28/11/24
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory